



7

LOCAL ACTIONS & APPROVALS

7.1

LOCAL ACTIONS & APPROVALS





October 23, 2024

Mr. Michael McGurl
Director of Capital Planning
40 Broad Street
Boston, Massachusetts 02109

Dear Mr. McGurl:

The Martha's Vineyard Regional High School Building Committee ("SBC") has completed its review of the Feasibility Study [*Preliminary Design Program*] for the Martha's Vineyard Regional High school project (the "Project"), and on October 24, 2024, the SBC voted to approve and authorize the Owner's Project Manager to submit the Feasibility Study related materials to the MSBA for its consideration. A certified copy of the SBC meeting minutes, which includes the specific language of the vote and the number of votes in favor, opposed, and abstained, are attached.

Since the MSBA's Board of Directors invited the District to conduct a Feasibility Study on June 21, 2023, the SBC has held 27 meetings regarding the proposed project, in compliance with the state Open Meeting Law. These meetings include:

Martha's Vineyard Regional High School Building Committee Meetings

All meetings were held in accordance with Open Meeting Laws with notices and agendas posted at the Martha's Vineyard Regional High School (MVRHS) and the Aquinnah, Chilmark, West Tisbury, Tisbury, Oak Bluffs and Edgartown town halls and on their websites.				
All meeting votes were unanimous unless noted otherwise. In addition to votes and materials presented below, members voted on minute approval, invoices and adjournment.				
Meeting Date, Time and Location	Topics	Present	Votes	Materials
1.5.23, 6:00pm, MVRHS Library and Zoom	MSBA Process and Timeline, Group Exercise, Distribution of binders	SBC		Binders
3.3.23, 6:00pm, MVRHS Library and Zoom	Results from group activity, Regional Agreement and Feasibility Study Warrant Article	SBC		Draft Regional Agreement and Feasibility Study

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	Review, Annual Town Meeting Strategy Group Work			
3.30.23, 6:00pm, Zoom Only	Annual Town Meetings	SBC		
7.12.23, 5:00pm, MVRHS Library and Zoom	Election of Officers, Summer Schedule, Timeline on Module 2 (Owner's Project Manager), Creation of OPM Selection Committee, Draft mission statement	SBC	Establish OPM Selection Committee	Module 2 information and timeline
7.26.23, 9:30am, MVRHS Principal's Office and Zoom	Committee schedule	OPM Selection Committee	Approval of a member from outside the SBC to serve on OPM Selection Committee	
8.3.23, 9:30am, MVRHS Principal's Office and Zoom	OPM request for services draft and timeline review	OPM Selection Committee		Draft OPM RFS and advertisement
8.10.23, 9:30am, MVRHS Principal's Office and Zoom	OPM request for services draft and timeline review	OPM Selection Committee		Draft OPM RFS and advertisement
8.17.23, 9:30am, MVRHS Principal's Office and Zoom	OPM request for services draft and timeline review	OPM Selection Committee		Draft OPM RFS and advertisement
8.23.23, 5:30pm, Zoom Only	OPM Selection Committee status report, authorize publication of request for services	SBC	OPM request for services, advertisement approval	OPM RFS and advertisement
9.7.23, 12:00pm MVRHS Principal's Office and Zoom	Voting members	OPM Selection Committee		
10.19.23, 12:00pm MVRHS Zoom Only	Review of OPM Submitted	OPM Selection Committee		5 OPM proposals

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	Applications, review of scoresheets, review of timeline			
10.23.23, 4:00pm MVRHS Culinary Arts Dining Room	Ranking of OPM applicants, establishment of interview timeline	OPM Selection Committee		5 OPM Proposals
10.27.23, 1:00pm MVRHS Library Classroom	OPM Interviews	OPM Selection Committee		5 OPM Proposals
10.30.23 MVRHS Library Classroom and Zoom	Review and rank the top 3 OPM finalists	OPM Selection Committee	Approval of top 3 proposals	5 OPM Proposals
11.1.23, 12:00pm Zoom Only	OPM Selection Committee's recommended rankings	SBC and OPM Selection Committee	Approval of recommended OPM rankings and for school district to engage with top ranked OPM firm	3 OPM Proposals
12.13.23, 7:00pm Zoom Only	Introducing CHA, Inc. as OPM	SBC		
1.10.24, 3:30 Zoom Only	Review Designer Procurement Schedule, Discussion on Designer Request for Services (RFS)	SBC and CHA, Inc.	Approval to publish designer request for services	Designer request for services
3.5.24, 12:00pm Zoom Only	Designer RFS and feasibility study update, Design Selection Panel Designee discussion	SBC and CHA, Inc.	Approval of Design Selection Panel Designee	
3.22.24, 9:00am Zoom Only	Designer proposals	SBC and CHA, Inc.	Approval to proceed with 3 designer proposals	3 Designer proposals

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4.30.24, 5:00pm MVRHS Library	CHA, Inc. presentation on designer selection panel and timeline, discussion to include another voting SBC member, discussion on formation of subcommittees and working groups	SBC and CHA, Inc.		
5.7.24, 12:00pm Zoom Only	Designer selection	SBC and CHA, Inc.	Approval of Tappé Architects contract and proposed fee schedule	Tappé Architects Contract and fee schedule
5.21.24, 4:30pm MVRHS Library and Zoom	Introducing Tappé Architects, Timeline for Educational Program and summer schedule, discussion on recommended subcommittees	SBC, CHA, Inc. and Tappé Architects		
6.20.24, 5:30pm MVRHS Library and Zoom	Educational Working Group Sessions and Summer Schedule, Discussion on Website and Possible Vote to Approve High School Building Project Website Plan, Community Listening Sessions Update, Budget Update, Approval of Invoices, Discussion to Include the Community in the Search for a Special	SBC, CHA, Inc. and Tappé Architects	Approval of website, Approval of invoices	CHA, Inc. invoices

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	Education Representative			
7.16.24, 5:30pm MVRHS Library and Zoom	Update on Summer Schedule, Educational Working Group Sessions and Community Listening Sessions, Working Group Updates, Update on the Special Education Representative to the Committee, Discussion and Vote to Authorize Allocating up to but not Exceeding \$5000 of Non-Reimbursable Expenses of the Feasibility Study Budget to Support Creation of Educational Program over Summer Vacation, Budget Update, Approval of Invoices	SBC and CHA, Inc.	Approval of stipends for summer work on educational program, Approval of invoices	CHA, Inc. invoice
8.20.24, 5:30pm MVRHS Library and Zoom	Update on Educational Working Group Sessions, Working Group Updates: Community Outreach, discussion and Possible Vote on Formation of Finance Subcommittee,	SBC, CHA, Inc. and Tappé Architects	Approval of invoices	CHA, Inc. invoice

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	Budget Update, Approval of Invoices- Mark Friedman			
9.17.24, 5:30pm MVRHS Library and Zoom	Update on Educational Working Group Sessions and Community Listening Sessions and 60 Day Look Ahead, Discussion on Borrowing Limits and Strategy to School Design Discussion about Project Delivery Method: Design Bid Build or CM-at-Risk, Working Group Updates, Finance Subcommittee Update, Budget Update, Approval of Invoices	SBC, CHA, Inc. and Tappé Architects	Approval of Invoices	CHA, Inc. invoice
10.15.24, 5:30pm MVRHS Library and Zoom	Discussion and Possible Vote to Approve Preliminary Design Program for Submission to the MSBA	SBC, CHA, Inc. and Tappé Architects		Preliminary Design Program (PDP) Binder

In addition to the SBC meetings listed above, the District held 21 public meetings, which were posted in compliance with the state Open Meeting Law, at which the Project was discussed. These meetings include:

Meeting Date, Time and Location	Board	Present	Topics	Materials
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10.27.22, 6:00pm MVRHS Library and Zoom	School Committee	SC	Approval of School Building Committee (SBC)	SBC member list
12.5.22, 6:00pm MVRHS Library and Zoom	School Committee	SC	Update on Feasibility Study warrant article request	Draft Warrant Article
1.9.23, 6:00pm MVRHS Library and Zoom	School Committee	SC	Update	
2.6.23, 6:00pm MVRHS Library and Zoom	School Committee	SC	Approval of SBC representative from Edgartown	
3.6.23, 6:00pm MVRHS Library and Zoom	School Committee	SC	Scheduling School Committee Meeting for Feasibility Study Vote	
3.20.23, 5:00pm Zoom Only	School Committee	SC	Approval of Feasibility Study Warrant Article language	Draft Warrant Article
4.3.23, 6:00pm MVRHS Library and Zoom	School Committee	SC	Update	
6.8.23, 6:00pm MVRHS Library and Zoom	School Committee	SC	Update	
7.12.23, 4:00pm MVRHS Library and Zoom	School Committee	SC	Approval of Feasibility Study Agreement	Feasibility Study Agreement
9.11.23, 6:30pm MVRHS Library and Zoom	School Committee	SC	Update	
10.2.23, 6:00pm MVRHS Library and Zoom	School Committee	SC	Update and "My Ideal School Winner" MSBA Contest	

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11.6.23, 5:30pm MVRHS Library and Zoom	School Committee	SC	Update	
12.4.23, 5:30pm MVRHS Library and Zoom	School Committee	SC	Update and approval of SBC member	
12.11.23, 6:50pm MVRHS Library and Zoom	School Committee	SC	Approval of OPM contract with CHA, Inc.	CHA, Inc. contract
1.8.24, 6:30pm MVRHS Library and Zoom	School Committee	SC	Update	
2.5.24, 5:30pm MVRHS Library and Zoom	School Committee	SC	Introduction of CHA, Inc. to SC, approval of SBC member, approval of SBC member to design selection panel	
3.4.24, 5:30pm MVRHS Library and Zoom	School Committee	SC	Update on design panel designee and presentation from SBC Chair	
4.1.24, 5:30pm MVRHS Library and Zoom	School Committee	SC	Update on designer proposals received	
5.6.24, 5:30pm MVRHS Library and Zoom	School Committee	SC	Discussion to allow School District to enter into a contract with Tappé Architects	Tappé contract
5.16.24, 8:00am Zoom Only	School Committee	SC	Vote to allow School District to enter into a contract with Tappé Architects	Tappé contract
6.3.24, 5:30pm	School Committee	SC	Vote authorize a	

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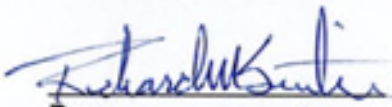
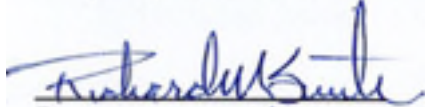
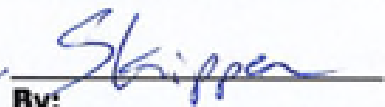
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MVRHS Library and Zoom			representative in special education to the SBC	
6.24.24, 5:30pm MVRHS Library and Zoom	School Committee	SC	Update on Educational Visioning Sessions planned and approval of new SBC members	

The presentation materials for each meeting, meeting minutes, and summary materials related to the Project are available locally for public review at www.mvrhsbuildingproject.org.

To the best of my knowledge and belief, each of the meetings listed above complied with the requirements of the Open Meeting Law, M.G.L. c. 30A, §§ 18-25 and 940 CMR 29 *et seq.*

If you have any questions or require any additional information, please contact Michael Owen at MOwen@chasolutions.com or (617) 932-7263.

<p>By signing this Local Action and Approval Certification, I hereby certify that, to the best of my knowledge and belief, the information supplied by the District in this Certification is true, complete, and accurate.</p>  <p>By: RICHARD M. SMITH</p> <p>Title: Chief Executive Officer</p> <p>Date: 10/23/24</p>	<p>By signing this Local Action and Approval Certification, I hereby certify that, to the best of my knowledge and belief, the information supplied by the District in this Certification is true, complete, and accurate.</p>  <p>By: RICHARD M. SMITH</p> <p>Title: Chief Executive Officer</p> <p>Date: 10/23/24</p>	<p>By signing this Local Action and Approval Certification, I hereby certify that, to the best of my knowledge and belief, the information supplied by the District in this Certification is true, complete, and accurate.</p>  <p>By: Skipper</p> <p>Title: Chair of the School Committee</p> <p>Date: 10-24-2024</p>
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7.2

MEETING AGENDAS & MINUTES





**Martha's Vineyard Regional High School
School Building Committee Meeting
Thursday, January 5, 2023**

Library/ Zoom

6:00 PM

[AGENDA LINK](#)

- I. Welcome and Introduction - Sara Dingleddy
- II. MSBA Process and Timeline - Sam Hart
- III. Group Exercise - Dr. Richard Smith
- IV. Distribution of Binders and Review of Materials - Sam Hart
- V. Question and Answer
- VI. Next Steps
- VII. Adjournment

Join Zoom Meeting

[https:// mvyys.zoom.us/ j/ 81942622811](https://mvyys.zoom.us/j/81942622811)

Meeting ID: 819 4262 2811



**Martha's Vineyard Regional High School
School Building Committee Meeting
Wednesday, March 8, 2023
Library/Zoom
6:00 PM
[AGENDA LINK](#)**

- I. Welcome (6:00)
- II. Results from Group Activity on 1.5 and Facility Tour Recap (6:05)
- III. Regional Agreement and Feasibility Study Warrant Article Review (6:25)
- IV. Annual Town Meeting Strategy Group Work (6:45)
- V. Other Topics/Questions (7:25)
- VI. Adjournment (7:30)

Join Zoom Meeting
<https://mvyps.zoom.us/j/81942622811>

Meeting ID: 819 4262 2811

DRAFT

**Martha's Vineyard Regional High School (MVRHS)
School Building Committee Meeting
Wednesday, March 8, 2023 – 6:00 PM
Library/Zoom**

The Full Committee:

Richard M. Smith, Ed.D. – Superintendent, Sara Dingley – Principal, Mark Friedman – Finance Officer/MVYPS, Emma Green-Beach – Select Board (SB) Oak Bluffs, Warren Doty, – SB/Chilmark, Skipper Manter – SB/West Tisbury, Arthur Smadbeck – SB/Edgartown, James Hagerty – Town Administrator (TA) Edgartown, Deb Potter – TA/Oak Bluffs, Louis Paciello – School Committee/MVRHS, Mike Taus – Facilities Director/MVRHS, Walter Meinelt – Retired Educator, Dhakir Warren – Director/Boys and Girls Club MV, Sally Rizzo – Freelance Education & Government Consultant, Allen Rugg – Chair Finance Advisory Committee (FINCOM)/Aquinnah, Dion Alley – FINCOM/ Oak Bluffs, Matt Coffey – Architect/South Mountain Company, James Mahoney – Builder & Planning Board/Aquinnah, Elsbeth Todd – Representative/ MV Educators Association, Grace Robinson – Treasurer/National Association for the Advancement of Colored People (NAACP/MV), Luciana Fuller – Student Affairs Council and Owner Fullers Cleaning, Tracey Overbeck-Stead – Chair, Parent Teacher Student Organization (PTSO), Amira Madison – Councilwoman, Wampanoag Tribe of Gay Head, Aquinnah, Geoghan Coogan – Edmond G Coogan Law

PRESENT: *It was difficult for the recorder to determine who was in attendance*

MVRHS Staff: Coordinator of Pathways and Special Projects – Samuel Hart,
Finance Director – Suzanne Cioffi

Recorder: Teresa Kruszewski *(Recorder's Note: Discussions are summarized and grouped for clarity and brevity).*

Welcome: (Agenda Item #I)

Principal Sara Dingley welcomed everyone at 6:00 PM. She updated the group with the progress to date and what to expect moving forward, the deliverables that were needed to complete the Massachusetts School Building Authority (MSBA) process. Samuel Hart reviewed the group that would partake in the upcoming Facility Tour, those that did not participate in the original one.

Results from Group Activity on 1.5 and Facility Tour Recap: (Agenda Item #II)

Superintendent Richard M. Smith recapped the findings and how to move forward with that information, the opportunities and strengths.

Regional Agreement and Feasibility Study Warrant Article Review: (Agenda Item #III)

Annual Town Meeting Strategy Group Work: (Agenda Item #IV)

Members broke out into working groups and discussed strategies.

Other Topics/Questions : (Agenda Item #V)

Adjournment: (Agenda Item #VI)

The meeting concluded at 7:55 PM.

Documents on File:

1. School Building Committee Agenda 3.8.23.docx
2. School Building Committee.pdf
3. Feasibility Study Cost Est MVRHS - 12-21-2022.pdf
4. January 5th email.docx
5. School Building Committee Agenda 1.5.23.docx

Martha's Vineyard Regional High School (MVRHS)
School Building Committee Meeting
Thursday, March 30, 2023 – 6:00 PM
Zoom

The Full Committee:

Richard M. Smith, Ed.D. – Superintendent, Sara Dingley – Principal, Mark Friedman – Finance Officer/MVYPS, Emma Green-Beach – Select Board (SB) Oak Bluffs, Warren Doty, – SB/Chilmark, Skipper Manter – SB/West Tisbury, Arthur Smadbeck – SB/Edgartown, James Hagerty – Town Administrator (TA) Edgartown, Deb Potter – TA/Oak Bluffs, Louis Paciello – School Committee/MVRHS, Mike Taus – Facilities Director/MVRHS, Walter Meinelt – Retired Educator, Dhakir Warren – Director/Boys and Girls Club MV, Sally Rizzo – Freelance Education & Government Consultant, Allen Rugg – Chair Finance Advisory Committee (FINCOM)/Aquinnah, Dion Alley – FINCOM/ Oak Bluffs, Matt Coffey – Architect/South Mountain Company, James Mahoney – Builder & Planning Board/Aquinnah, Elsbeth Todd – Representative/ MV Educators Association, Grace Robinson – Treasurer/National Association for the Advancement of Colored People (NAACP/MV), Luciana Fuller – Student Affairs Council and Owner Fullers Cleaning, Tracey Overbeck-Stead – Chair, Parent Teacher Student Organization (PTSO), Amira Madison – Councilwoman, Wampanoag Tribe of Gay Head, Aquinnah, Geoghan Coogan – Edmond G Coogan Law

PRESENT: Richard M. Smith, Sara Dingley, Sally Rizzo, Walter Meinelt, Warren Doty, Amira Madison, Emma Green-Beach, Elsbeth Todd, Grace Robinson, Skipper Manter, James Hagerty, James Mahoney, Mark Friedman, Matt Coffey, Dhakir Warren

MVRHS Staff/Others:

Coordinator of Pathways and Special Projects – Samuel Hart, Finance Director – Suzanne Cioffi, Asst. Superintendent of Operations, Facilities & School Projects – John Stevens (MVYPS), Roxanne Ackerman – MVRHSC Member, Andy Italiano – Martha's Vineyard Diversity Coalition (MVDC)

Recorder: Teresa Kruszewski *(Recorder's Note: Discussions are summarized and grouped for clarity and brevity).*

Welcome: (Agenda Item #I)

Samuel Hart welcomed everyone at 6:03 PM; he indicated the Committee would go into break-out rooms to discuss strategies to inform and encourage voters.

Annual Town Meetings: (Agenda Item #II)

Mr. Hart reviewed the dates for each of the Town Meetings and how each vote/r would impact the overall progress of the Massachusetts School Building Authority (MSBA) process; he reviewed the permissible actions for appointed officials as it related to ballot questions and warrant articles.

Members discussed how to approach signing the op-ed letter that would be published in each of the local papers; they discussed what was appropriate for elected officials to express their opinions versus appointed members.

Mr. Hart said he would get clarification from legal counsel to ensure the process would be appropriate; he would share the letter for all Members to review and make edits; he asked for this to be done quickly to meet the deadlines for the MV Times and Vineyard Gazette.

JAMES HAGERTY MOVED TO APPROVE THE LETTER AS IS, SIGNED BY ELECTED OFFICIALS CONTINGENT UPON THE OFFICE OF CAMPAIGN FINANCE OR COUNSEL FOR THE SCHOOL COMMITTEE IMPROVEMENT; MARK FRIEDMAN SECONDED. THE COMMITTEE VOTED UNANIMOUSLY IN FAVOR OF THE MOTION.

**Martha's Vineyard Regional High School / School Building Committee Meeting
Thursday, March 30, 2023 – 6:00 PM**

Other Topics/Questions: (Agenda Item #III)

Upon return from the break-out rooms, Members reviewed suggestions and approaches [by town] for the warrant articles that would be voted and/or discussed at each of the Town Meetings. Everyone agreed the approach was appropriate; all felt positive.

Adjournment: (Agenda Item #IV)

The meeting concluded at 7:00 PM.

Documents on File:

1. School Building Committee Agenda 3.30.23
2. FAQ 2023

APPROVED JULY 12, 2023



**Martha's Vineyard Regional High School
School Building Committee Meeting
Thursday, March 30, 2023**

Revised Zoom Link on 3/ 28/ 23

6:00 PM

[AGENDALINK](#)

- I. Welcome
- II. Annual Town Meetings
- III. Other Topics/ Questions
- IV. Adjournment

Join Zoom Meeting

<https://mvyps.zoom.us/j/81451354964?pwd=akFXcHc0bzVUU0F0QUE4YS9oeTBbQT09>



**Martha's Vineyard Regional High School
School Building Committee Meeting**

Wednesday, July 12, 2023

Library/Zoom

5:00 PM

[AGENDA LINK](#)

- I. Welcome (5:00)
- II. Approval of Minutes (5:05)
- III. Election of Officers (5:10)
- IV. Summer Schedule (5:25)
- V. Timeline of Owners Project Manager Selection (Module 2) and Creation of OPM Selection Committee (5:30)
- VI. Draft Mission Statement Discussion (6:00)
- VII. Other Topics/Questions (6:10)
- VIII. Adjournment (6:15)

Join Zoom Meeting

<https://mvyyps.zoom.us/j/81942622811>

Meeting ID: 819 4262 2811

**MARTHA'S VINEYARD REGIONAL HIGH SCHOOL
Owner's Project Manager (OPM) Selection Committee
Wednesday, July 26, 2023 at 9:30 am
MVRHS Principal's Office or ZOOM**

Present: Sally Rizzo, Matt Coffey, Jim Mahoney, Mark Friedman, Mike Taus*
Staff: Sam Hart

*Mike Taus arrived at 9:45

Welcome

The meeting began at 9:30. It was the first meeting of the OPM Selection Committee. Mr. Hart, the MVRHS administrator who is helping lead the building project for the district, began the meeting by welcoming everyone and thanking them again for their participation on the OPM Selection Committee. He announced that Billy Dillon, who is not on the School Building Committee (SBC) but whose name was discussed as a potential candidate for the OPM Selection Committee because of his extensive experience in procurement and work on local municipal projects, has agreed to be part of the committee. His name was put forward at the July 12 meeting of the full SBC.

JIM MAHONEY MOVED TO APPROVE BILLY DILLON TO BECOME A MEMBER OF THE OPM SELECTION COMMITTEE; SALLY RIZZO SECONDED; MOTION PASSED UNANIMOUSLY: 4 AYES, 0 NAYS, 0 ABSTENTIONS. MS. RIZZO- AYE, MR. COFFEY- AYE, MR. MAHONEY- AYE, MR. FRIEDMAN- AYE.

Timeline and Schedule

It was agreed by the committee that it would meet weekly until the Request For Services (RFS) for an OPM has been published, after which point they would decide whether to meet less or more frequently up until the December 4th Massachusetts School Building Authority (MSBA) OPM Review Panel in Boston. The committee agreed to meet Thursdays at 9:30 am either in person at the high school principal's office or on ZOOM. Mr. Hart said that he would draft an agenda for next week's meeting and circulate it among the committee.

In order to meet the School Building Committee's agreed upon date of December 4th for the MSBA's OPM Review Panel in Boston, the committee discussed an internal deadline of August 31st, 2023 to send the draft Request for Proposal (RFS) to the MSBA for their review. Mr. Friedman listed the steps for publication of the RFS in the Central Register, CommBiz, MVRHS website and local papers. Assuming that the

MSBA approves our draft, we would look to publish ideally in late September or early October.

Mr. Hart asked the committee how they would like to organize its materials. It was agreed that Mr. Hart would set up a google docs folder to store all of the documents, including the draft RFS, and share it with the committee by next week.

Discussion of procurement followed. It was suggested by Mr. Mahoney that it would be helpful to see successful applications as a guide. Mr. Friedman said that he would reach out to other districts. Mr. Taus questioned at what point does this committee go to the larger School Building Committee with updates? When will we need their approval on aspects of the RFS process? Mr. Hart suggested that it would be important to update the School Committee as well. Mr. Friedman said that he would check with the district's counsel to ensure that they are moving ahead in full compliance with the law and in the most transparent way possible.

Mr. Friedman said he would work on a more concrete deadline and post it to the folder for everyone in the committee by next week. Mr. Friedman urged committee members to review the selection criteria part of the RFS and consider what, if any criteria, they would wish to add before next meeting. Mr. Friedman suggested that adding verbiage about experience working in a regional school setting might be beneficial.

Adjournment

JIM MAHONEY MOVED TO ADJOURN THE OPM SELECTION COMMITTEE MEETING AT 10:12AM; SALLY RIZZO SECONDED. MOTION PASSED UNANIMOUSLY: 5 AYES, 0 NAYS, 0 ABSTENTIONS. *MS. RIZZO- AYE, MR. COFFEY- AYE, MR. MAHONEY- AYE, MR. FRIEDMAN- AYE, MR. TAUS- AYE.*

MARTHA'S VINEYARD REGIONAL HIGH SCHOOL
Owner's Project Manager (OPM) Selection Committee
Thursday, August 3, 2023 at 9:30 am
MVRHS Principal's Office or ZOOM

Present: Sally Rizzo, Matt Coffey, Jim Mahoney, Mark Friedman, Mike Taus, Billy Dillon
Staff: Sam Hart

Welcome

The meeting began at 9:30. Mr. Hart welcomed everyone to the meeting, including its newest member, Billy Dillon. The committee thanked him for being able to join and for his support on this important project.

Draft Request For Services Review/ Edits/ Comments

Mr. Friedman began the discussion by reviewing with the committee the updated timeline for the Request For Services (RFS). The goal is to meet the Massachusetts School Building Authority's (MSBA) December 4th, 2023 Owner's Project Manager (OPM) Review Panel meeting in Boston. While working on the timeline, it was determined that a new deadline to send the draft RFS to the MSBA of August 24th, rather than August 31st, was necessary. This new deadline ensures that the respondents to the RFS have a full month, rather than just over 2 weeks. The committee felt that this time was necessary to receive the most thoughtful responses possible.

Mr. Friedman continued along the timeline and highlighted that with the new schedule they will likely begin to receive responses from firms in October and to plan their work schedules accordingly. If all goes according to this new timeline, the committee would likely have picked its top 3 firms by the first week of November. Mr. Hart and Mr. Friedman said they will reach out to the district's MSBA Project Coordinator, Allison Sullivan, to confirm that the revised timeline works for MSBA. Mr. Hart said he would upload this new timeline to the online folder.

Discussion followed on the "evaluation criteria" section of the RFS. Mr. Friedman introduced a rubric from Dennis-Yarmouth's MSBA project as an example for the committee to consider. A review of the evaluation criteria followed. It was agreed to add a 12th criterion asking for experience working for a *regional* school district. Criterion number 3 was amended to include experience with CM-At Risk Procurement methodology and criterion number 8 was revised to include more specific verbiage on the types of green building practices a firm has experience undertaking. Mr. Taus asked whether it was possible to deviate from the script of questions

from applicant to applicant. Mr. Friedman confirmed that all applicants must be asked the same questions during the interview process and that only clarifying questions are permissible.

After the RFS revisions were made, the committee agreed to send a status report to the larger School Building Committee to consider. Mr. Hart said he would have the answers to the committee's questions concerning the evaluation criteria from MSBA by next week's meeting.

Outstanding Items

There were no outstanding items.

Adjournment

JIM MAHONEY MOVED TO ADJOURN THE OPM SELECTION COMMITTEE MEETING AT 10:27 AM; MIKE TAUS SECONDED. MOTION PASSED UNANIMOUSLY: 6 AYES, 0 NAYS, 0 ABSTENTIONS. *MS. RIZZO- AYE, MR. COFFEY- AYE, MR. MAHONEY- AYE, MR. FRIEDMAN- AYE, MR. DILLON- AYE, MR. TAUS- AYE.*

**MARTHA'S VINEYARD REGIONAL HIGH SCHOOL
Owner's Project Manager (OPM) Selection Committee
Thursday, August 10, 2023 at 9:30 am
MVRHS Principal's Office or ZOOM**

Present: Sally Rizzo, Matt Coffey, Jim Mahoney, Mark Friedman
Staff: Sam Hart

Welcome

The meeting began at 9:30. Mr. Hart welcomed everyone to the meeting.

Draft Request For Services Review/ Edits/ Comments

Mr. Friedman began by recapping the conversation Mr. Hart and he had with Allison Sullivan from the Massachusetts School Building Authority (MSBA) concerning the Request for Services (RFS) timeline and evaluation criteria. The following items were confirmed by Ms. Sullivan at MSBA:

1. The internal schedule that the OPM Committee has created will work with the MSBA.
2. The School Building Committee will need to meet and vote to authorize publication of the RFS before the OPM Committee can send its draft to MSBA.
3. The evaluation criteria within the RFS cannot be edited and additional criteria cannot be added.

Discussion followed on how best to proceed with the new information provided by Ms. Sullivan. It was agreed that the additional information intended for the evaluation criteria will be moved to the "Project Objectives" section of the RFS which was amenable to MSBA. Mr. Mahoney stressed the importance of preserving this language so that all applicants will have the ability to address it in their responses. Given the revised timeline, interviews with perspective firms would take place in late October.

It was agreed that the additional evaluation criterion number 12 that the committee initially created should be removed per MSBA requirements and its language instead added to the "Project Objectives" section. The 5 points relating to this criterion were reallocated to evaluation criterion number 1.

After the RFS revisions were made, it was decided that a full School Building Committee (SBC) meeting will have to be held before August 24 so they can vote to authorize the publication of the RFS. Mr. Dillon suggested that this meeting would also be a good time to give the full committee a status report. Mr. Hart said that he will send out a draft agenda to the chair of the SBC reflecting this. A tentative date for the School Building Committee meeting was set for August 22nd.

Mr. Mahoney asked if everyone on the OPM Committee were voting members. As the district's Massachusetts Certified Public Purchasing Official (MCPPO), it wasn't clear whether Mr. Friedman had voting rights or not on this committee. As Mr. Friedman is also on the SBC, it was agreed as a precaution to vote to make Mr. Friedman a voting member.

JIM MAHONEY MOVED TO MAKE MARK FREIDMAN A VOTING MEMBER OF THE OPM SELECTION COMMITTEE AT 9:59 AM; MATT COFFEY SECONDED. MOTION PASSED UNANIMOUSLY: 3 AYES, 0 NAYS, 1 ABSTENTION. *MS. RIZZO- AYE, MR. COFFEY- AYE, MR. MAHONEY- AYE, MR. DILLON- AYE, MR. FRIEDMAN- ABSTAIN.*

Outstanding Items

There were no outstanding items.

Adjournment

SALLY RIZZO MOVED TO ADJOURN THE OPM SELECTION COMMITTEE MEETING AT 10:03 AM; MATT COFFEY SECONDED. MOTION PASSED UNANIMOUSLY: 4 AYES, 0 NAYS, 0 ABSTENTIONS. *MS. RIZZO- AYE, MR. COFFEY- AYE, MR. MAHONEY- AYE, MR. FRIEDMAN- AYE.*

MARTHA'S VINEYARD REGIONAL HIGH SCHOOL
Owner's Project Manager (OPM) Selection Committee
Thursday, August 17, 2023 at 9:30 am
MVRHS Principal's Office or ZOOM

Present: Matt Coffey, Mark Friedman, Mike Taus
Staff: Sam Hart

Welcome

The meeting began at 9:35. Mr. Hart welcomed everyone to the meeting.

Draft Request For Services Review/ Edits/ Comments

There were no edits or additions to the Request for Services (RFS).

Mr. Friedman told the committee that he has sent the document to the district's legal counsel for review. It was agreed that the current draft of the RFS would be sent out to the entire School Building Committee (SBC) with any additions/changes made by counsel and that a separate meeting of the OPM Selection Committee would be convened if any material changes were made by counsel. If not, the OPM Selection Committee would not have to meet ahead of the full SBC meeting. There were no revisions by the committee to the RFS. It was agreed that Mr. Hart would send out both a red-lined version and a clean copy of the draft RFS to the SBC by the afternoon of Monday, August 21st, allowing time for counsel to review the RFS, and convene a full SBC meeting on August 23rd ahead of our internal August 24th deadline to send the RFS to Massachusetts School Building Authority (MSBA).

Mr. Friedman also said that counsel recommended, although it's not required, that all future OPM Selection Committee meetings be publicly posted 48 hours in advance and that they follow all open meeting law as though it were a regular school committee meeting. Beyond that, Mr. Friedman suggested taking a re-vote of any previous votes in a public meeting setting.

After discussion of the RFS, the committee directed Mr. Hart to go ahead and post two public meetings: 1) An OPM Selection Committee meeting on August 22, 2023 and; 2) A School Building Committee on August 23rd, 2023.

Outstanding Items

There were no outstanding items.

Adjournment

MATT COFFEY MOVED TO ADJOURN THE OPM SELECTION COMMITTEE MEETING AT 9:52 AM;
MIKE TAUS SECONDED. MOTION PASSED UNANIMOUSLY: 3 AYES, 0 NAYS, 0 ABSTENTIONS. *MR.
COFFEY- AYE, MR. FRIEDMAN- AYE, MR. TAUS- AYE.*



**Martha's Vineyard Regional High School
School Building Committee Meeting**

Wednesday, August 23, 2023

Zoom

5:30 PM

[AGENDA LINK](#)

- I. Welcome (5:30)
- II. Owner's Project Manager Selection Committee Status Report (5:35)
- III. Authorize Publication of Request for Services - Vote (5:45)
- IV. Topics Not Reasonably Anticipated (5:50)
- V. Questions (5:55)
- VI. Adjournment (6:00)

Join Zoom Meeting

<https://mvyyps.zoom.us/j/85961096930>

Meeting ID: 859 6109 6930

**MARTHA'S VINEYARD REGIONAL HIGH SCHOOL
Owner's Project Manager (OPM) Selection Committee
Thursday, September 7, 2023 at 12:00 pm
MVRHS Principal's Office or ZOOM**

Present: Billy Dillon, Mark Friedman, Jim Mahoney, Sally Rizzo
Staff: Sam Hart
Guest via Zoom: Roxanne Ackerman

Welcome

The meeting began at 12:02. Mr. Hart welcomed everyone to the meeting.

Vote to elect Billy Dillon as voting member

The Committee began by moving items 2 and 3 up to the front of the agenda. The following motions were made out of an over abundance of caution as a re-vote now that the OPM Selection Committee meetings are posted publicly. Both Mr. Dillon and Mr. Friedman had been previously voted onto the Committee during previous meetings but those meetings were not publicly posted.

SALLY RIZZO MOVED TO APPROVE BILLY DILLON AS A MEMBER OF THE OPM SELECTION COMMITTEE; JIM MAHONEY SECONDED; MOTION PASSED UNANIMOUSLY: 3 AYES, 0 NAYS, 0 ABSTENTIONS. MS. RIZZO- AYE, MR. MAHONEY- AYE, MR. FRIEDMAN- AYE.

JIM MAHONEY MOVED TO CONFIRM THAT MARK FRIEDMAN IS A VOTING MEMBER OF THE OPM SELECTION COMMITTEE; SALLY RIZZO SECONDED; MOTION PASSED UNANIMOUSLY: 4 AYES, 0 NAYS, 0 ABSTENTIONS. MS. RIZZO- AYE, MR. MAHONEY- AYE, MR. DILLON- AYE, MR. FRIEDMAN- AYE.

The Committee at that time felt it appropriate to nominate Sam Hart, who has been the MVRHS administrator for the Committee, to be a voting member. Mr. Hart accepted the position.

MARK FRIEDMAN MOVED TO APPROVE SAM HART AS A MEMBER OF THE OPM SELECTION COMMITTEE; SALLY RIZZO SECONDED; MOTION PASSED UNANIMOUSLY: 4 AYES, 0 NAYS, 0 ABSTENTIONS. MS. RIZZO- AYE, MR. MAHONEY- AYE, MR. DILLON- AYE, MR. FRIEDMAN- AYE.

Minutes

The minutes from the July 26th and the August 3, 10 and 17th meetings, were considered and discussed before being voted on. Members Ms. Rizzo, Mr. Mahoney and Mr. Dillon abstained from those meetings of which they were not a part. There were no changes or edits to the minutes and they were approved by consent agenda.

SALLY RIZZO MOVED TO APPROVE THE MINUTES FROM JULY 26, 2023, AUGUST 3RD, 2023, AUGUST 10TH, 2023 AND AUGUST 17TH, 2023; MARK FRIEDMAN SECONDED; MOTION PASSED UNANIMOUSLY: 5 AYES, 0 NAYS, 0 ABSTENTIONS. MS. RIZZO- AYE, MR. MAHONEY- AYE, MR. FRIEDMAN- AYE, MR DILLON- AYE, MR HART- AYE.

Request for Services Submission Update

With the Request for Services (RFS) finalized by the committee, Mr. Friedman reminded them of the timeline and that the public notice will be sent to the local papers and central registry by next week per the agreed upon schedule. There were some cosmetic questions that MSBA had that Mr. Hart and Mr. Friedman were responding to but none of the MSBA's comments required substantive changes to the final RFS document. While Mr. Hart and Mr. Friedman anticipated some more back and forth they were confident that the RFS would be final before public notice submission next week.

Mr. Hart told the Committee that he would send out an email to the Committee once the public notice has been sent to Central Registry.

Outstanding Items

There were no outstanding items.

Adjournment

JIM MAHONEY MOVED TO ADJOURN THE OPM SELECTION COMMITTEE MEETING AT 12:27 PM; MARK FRIEDMAN SECONDED. MOTION PASSED UNANIMOUSLY: 5 AYES, 0 NAYS, 0 ABSTENTIONS. MS RIZZO- AYE, MR. FRIEDMAN- AYE, MR. DILLON- AYE, MR. HART- AYE, MR. MAHONEY- AYE.



**Martha's Vineyard Regional High School
School Building Committee Meeting**

Wednesday, November 1, 2023

~~MVRHS Library~~/ Zoom ONLY

12:00 PM

REVISED on 10/ 30/ 23

[AGENDA LINK](#)

- I. Welcome
- II. Minutes from July 12, 2023
- III. Discussion and Vote on Owner's Project Manager Selection
Committee's OPM Recommended Rankings- Vote
- IV. Topics Not Reasonably Anticipated
- V. Public Comment and Questions
- VI. Adjournment

Join Zoom Meeting

<https://mvyps.zoom.us/j/88589164770?pwd=SmpMWTFQaTMvTVh3czlvM25EMWg0QT09>

Meeting ID: 885 8916 4770

Passcode: 259805

Find your local number: <https://mvyps.zoom.us/j/88589164770>



**Martha's Vineyard Regional High School
School Building Committee Meeting
Wednesday, December 13, 2023**

Zoom

7PM

[AGENDA LINK](#)

- I. Welcome
- II. Approval of August 23, 2023 Minutes
- III. Introducing CHA Consulting, Inc.
- IV. Public Comment
- V. Topics Not Reasonably Anticipated
- VI. Adjournment

Join Zoom Meeting

<https://mvyvs.zoom.us/j/82453581135?pwd=VWZrVXkzMUN3OTg3a21Ha091Z0E3UT09>

Meeting ID: 824 5358 1135

Passcode: 737503



**Martha's Vineyard Regional High School
School Building Committee Meeting
Wednesday, January 10, 2024**

Zoom

3:30 PM

[AGENDA LINK](#)

- I. Welcome
- II. Review Designer Procurement Schedule
- III. Discussion and Vote to Approve Publication of Designer Request
For Services (RFS)
- IV. Public Comment
- V. Topics Not Reasonably Anticipated
- VI. Adjournment

Join Zoom Meeting

<https://mvypts.zoom.us/j/82453581135?pwd=VWZrVXkzMUN3OTg3a21Ha091Z0E3UT09>

Meeting ID: 824 5358 1135

Passcode: 737503

MARTHA'S VINEYARD REGIONAL HIGH SCHOOL
School Building Committee
Wednesday, January 10, 2024 at 3:30 pm
ZOOM

Present: Tracy Overbeck-Stead, Allen Rugg, Art Smadbeck, Dion Alley, Amira Madison, Terry Meinelt, Sally Rizzo, Mike Taus, Matt Coffey, Mark Friedman, Elsbeth Todd, Skipper Manter, Grace Robinson, Beka El-Deiry, Sara Dingley

Staff: Sam Hart

Audience: Michael Watts, Roxanne Ackerman, Maura McGroarty, Aditya Modi, Justin Ferdenzi, Amanda Sawyer, Michael Owen.

Welcome

The meeting began at 3:31. Mr. Alley welcomed everyone, thanked them for taking time out of their work day, including the newly hired Owner's Project Manager's (OPM) team from CHA, Inc. of Aditya Modi, Justin Ferdenzi, Amanda Sawyer, Michael Owen.

Review Designer Procurement Schedule

Mr. Alley began by inviting the team from CHA to update the Committee on the process and timeline for procurement of a designer. Mr. Ferdenzi and Mr. Modi from CHA presented a 4 slide presentation that included how the design selection process works within the Massachusetts School Building Authority (MSBA) program and the creation of the Design Selection Panel (DSP). The DSP will consist of 13 members from MSBA and 3 members from the Martha's Vineyard School District. The 3 District members should include the Superintendent, School Building Committee member, and member of the School Committee.

The timeline of the designer procurement was discussed with the goal of executing a contract with an architecture firm by the week of March 11, 2024. The targeted date of the DSP meeting with MSBA was February 27th, 2024. Ms. Todd had a question about the composition of the DSP and whether other members of the SBC will be able to see the applications before one firm is selected. Mr. Owen said that members of the SBC will certainly be able to view the applications as they come in but that it will be up to the MSBA to decide the top 3 candidates at which point it comes to the entire SBC for a vote. Mr. Hart confirmed with CHA that the understanding is that the DSP meeting will be in-person in Boston.

Discussion and Vote to Approve Publication of Designer Request For Services (RFS)

There were 4 edits that the Committee made to the designer Request for Services (RFS).

The first was confirmation to remove language having to do with Module 3, MSBA Model School Program. The Committee felt that it was best to move forward without it in order to give the District the most amount of flexibility moving forward. Mr. Hart suggested making sure that the pagination is correct and include the words “Martha’s Vineyard Regional School District” in the textbox on page 2. Mr. Meinelt asked to correct one sentence in the textbox on page 3 to include “the facility.” Ms. Todd suggested changing the time of the non- mandatory walkthrough to 12:30pm to ensure that all the students would be out of the building.

Mr. Coffey suggested adding the following language that was included in the procurement of the OPM: “Experience with Northeast Collaborative for High Performance Schools criteria or US Green Building Council’s LEED for Schools Rating System. Demonstrated experience working on high performance green buildings (if any), green building rating system used (e.g., NE-CHPS or LEED-S), life cycle cost analysis and recommendations to Owners about building materials, finishes etc., ability to assist in grant applications for funding and track Owner documentation for NE-CHPS or LEED-S prerequisites.” Ms. Todd voiced her support for such an addition.

While Ms. Sawyer agreed also, she stated that changing such language will have to go back to MSBA for their approval. In the event that they do not approve such language, it might delay the process.

Mr. Alley suggested leaving that language in the RFS for MSBA’s approval but making it a non-binding “recommendation” rather than a material change. The Committee agreed to approve the publication of the designer RFS with that recommendation.

MATT COFFEY MOVED TO APPROVE PUBLICATION OF THE DESIGNER RFS AS AMENDED AND WITH THE NON-BINDING RECOMMENDATION TO MSBA THAT INCLUDED THE FOLLOWING LANGUAGE: “EXPERIENCE WITH NORTHEAST COLLABORATIVE FOR HIGH PERFORMANCE SCHOOLS CRITERIA OR US GREEN BUILDING COUNCIL’S LEED FOR SCHOOLS RATING SYSTEM. DEMONSTRATED EXPERIENCE WORKING ON HIGH PERFORMANCE GREEN BUILDINGS (IF ANY), GREEN BUILDING RATING SYSTEM USED (E.G. NE-CHIPS OR LEED-S), LIFE CYCLE COST ANALYSIS AND RECOMMENDATIONS TO OWNERS ABOUT BUILDING MATERIALS, FINISHES ETC., ABILITY TO ASSIST IN GRANT APPLICATIONS FOR FUNDING AND TRACK OWNER DOCUMENTATION FOR NE-CHPS OR LEED-S PREREQUISITES.” SALLY RIZZO SECONDED. MOTION PASSED UNANIMOUSLY: 15 AYES, 0 NAYS, 0 ABSTENTIONS. *MR. COFFEY- AYE, MS. OVERBECK-STEAD- AYE, MR. RUGG- AYE, MR. SMADBECK- AYE, MR. ALLEY- AYE, MS. MADISON- AYE,*

MR. MEINLT- AYE, MS. RIZZO- AYE, MR. FRIEDMAN- AYE, MR. TAUS- AYE, MS. TODD- AYE, MR. MANTER- AYE, MS. ROBINSON- AYE, MS. EL-DEIRY- AYE, MS. DINGLEDY- AYE.

Public Comment

There was no public comment.

Topics Not Reasonably Anticipated

Mr. Hart announced to the Committee that Chilmark’s representative, Warren Doty, will be stepping down and that Billy Dillon will replace him. The vote to approve Mr. Dillon will take place at the next School Committee meeting on February 5, 2024.

Adjournment

ART SMADBECK MOVED TO ADJOURN THE SCHOOL BUILDING COMMITTEE MEETING AT 4:06 PM; GRACE ROBINSON SECONDED. MOTION PASSED UNANIMOUSLY: 15 AYES, 0 NAYS, 0 ABSTENTIONS. *MR. COFFEY- AYE, MS. OVERBECK-STEAD- AYE, MR. RUGG- AYE, MR. SMADBECK- AYE, MR. ALLEY- AYE, MS. MADISON- AYE, MR. MEINLT- AYE, MS. RIZZO- AYE, MR. FRIEDMAN- AYE, MR. TAUS- AYE, MS. TODD- AYE, MR. MANTER- AYE, MS. ROBINSON- AYE, MS. EL-DEIRY- AYE, MS. DINGLEDY- AYE.*



**Martha's Vineyard Regional High School
School Building Committee Meeting
Tuesday, March 5, 2024**

Zoom

12:00 PM

[AGENDA LINK](#)

- I. Welcome
- II. Designer RFS and Feasibility Study Period Update
- III. Design Selection Panel (DSP) Designee Discussion and Vote
- IV. Public Comment
- V. Topics Not Reasonably Anticipated
- VI. Adjournment

Join Zoom Meeting

<https://mvyvs.zoom.us/j/84764620430?pwd=SnUrSk9FTVp6TDZDVkwyVWpXbGxGdz09>

Meeting ID: 847 6462 0430

Passcode: 280744

One tap mobile

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+16469313860,,84764620430# US

MARTHA'S VINEYARD REGIONAL HIGH SCHOOL
School Building Committee
Tuesday, March 5, 2024 at 12:00 pm
ZOOM

Present: Tracy Overbeck-Stead, Allen Rugg, Art Smadbeck, Dion Alley, Terry Meinelt, Sally Rizzo, Matt Coffey, Mark Friedman, Elsbeth Todd, Skipper Manter, Beka El-Deiry, Sara Dingley, Dr. Richard Smith, Emma Green-Beach, Deborah Potter, Luciana Fuller, Jim Mahoney, Mike Taus.

Staff: Sam Hart, John Stevens, Jocelyn Broadley

Audience: Michael Owen (CHA), Joan Meenan (Jonathan Levy Architects), Louisa Hufstader (Vineyard Gazette).

Welcome

The meeting began at 12:00. Mr. Alley welcomed everyone, thanked them for taking time out of their work day.

Designer RFS and Feasibility Study Period Update

Mr. Alley opened by inviting Sam Hart to give a brief overview of the steps that have been taken to date during the designer procurement process. Mr. Hart stated that the main purpose of the meeting is to vote to approve one member of the School Building Committee (SBC) to the Design Selection Panel (DSP). The DSP has 16 members, 3 of whom are from the Martha's Vineyard Regional School District (MVRSD), and the remaining 13 members from the Massachusetts School Building Authority (MSBA). The MVRSD School Committee voted on March 4th to approve the 3 members of the DSP: 1) A School Committee member; 2) The Superintendent and; 3) A member from the SBC or their designee. It was this last person that the SBC would be choosing at this meeting.

Mr. Hart told the committee that so far there have been two dozen inquiries for the Request for Services (RFS) and that the high school hosted the optional site visit for interested firms on February 21st, 2024, in which 3 firms attended. Mr. Hart reiterated that the target date for the Design Selection Panel meeting with MSBA is April 9th in which they will select the top 3 firms. After this first meeting, there will be a second meeting on April 23rd to interview the final 3 firms and rank them. Mark Friedman added that the deadline for proposals is next week, March 13th, after which we will have a clear understanding of which firms we will be interviewing.

Design Selection Panel (DSP) Designee Discussion and Vote

Mr. Alley asked who among the Committee was willing to put their name forward to serve on the DSP. Mike Taus, Tracey Overbeck-Stead, Matt Coffey and Sally Rizzo all voiced their interest to serve on the DSP as the SBC representative. All members agreed that all those 4 individuals were strong candidates. Art Smadbeck suggested that those 4 individuals work among each other to find out who would be best to serve and then get back to the whole Committee by Friday, March 8th, with their decision. Mr. Hart suggested that he could keep the ZOOM link open and that the 4 interested members stay on after the meeting and work on it.

ART SMADBECK MOVED TO APPOINT THE SBC MEMBER WHOM THE FOUR MEMBERS WHO EXPRESSED INTEREST TO SERVE ON THE DSP SELECT AND THAT THEY GET BACK TO THE COMMITTEE WITH AN ANSWER BY FRIDAY, MARCH 8, 2024 AT 5PM. JIM MAHONEY SECONDED. MOTION PASSED: 17 AYES, 1 NAYS, 0 ABSTENTIONS. *MR. COFFEY- AYE, MS. OVERBECK-STEAD- AYE, MR. RUGG- AYE, MR. SMADBECK- AYE, MR. ALLEY- AYE, MS. GREEN-BEACH- AYE, MS. FULLER- AYE, MR. MEINLT- AYE, MS. RIZZO- AYE, MR. FRIEDMAN- AYE, MR. MAHONEY- AYE, MS. TODD- AYE, MR. MANTER- AYE, MS. EL-DEIRY- AYE, MS. DINGLEDY- AYE., DR. SMITH- AYE, MR. TAUS- AYE, MS. POTTER- NAY.*

Before moving on to public comment, Mr. Alley reminded the Committee that he would like to hold an in-person “kick-off” meeting with CHA, Inc. to go over the entirety of the Feasibility Study Period, timelines, etc. and for members of the Committee to be thinking in advance about forming working-groups to help tackle upcoming issues.

Public Comment

There was no public comment.

Topics Not Reasonably Anticipated by the Chair

There were none.

Adjournment

TRACY OVERBECK-STEAD MOVED TO ADJOURN THE MEETING. MIKE TAUS SECONDED. MOTION PASSED UNANIMOUSLY: 18 AYES, 0 NAYS, 0 ABSTENTIONS. *MR. COFFEY- AYE, MS. OVERBECK-STEAD- AYE, MR. RUGG- AYE, MR. SMADBECK- AYE, MR. ALLEY- AYE, MS. GREEN-BEACH- AYE, MS. FULLER- AYE, MR. MEINLT- AYE, MS. RIZZO- AYE, MR. FRIEDMAN- AYE, MR. MAHONEY- AYE, MS. TODD- AYE, MR. MANTER- AYE, MS. EL-DEIRY- AYE, MS. DINGLEDY- AYE., DR. SMITH- AYE, MR. TAUS- AYE, MS. POTTER- AYE.*

MARTHA'S VINEYARD REGIONAL HIGH SCHOOL
School Building Committee
Friday, March 22, 2024 at 9:00 am
ZOOM

Present: Tracy Overbeck-Stead, Allen Rugg, Art Smadbeck, Dion Alley, Terry Meinelt, Sally Rizzo, Matt Coffey, Mark Friedman, Elsbeth Todd, Skipper Manter, Beka El-Deiry, Sara Dingley, Dr. Richard Smith, Emma Green-Beach, Billy Dillon, Deborah Potter.

Staff: Sam Hart, John Stevens

Audience: Roxanne Ackerman, Michael Owen (CHA), Joan Meenan (Jonathan Levy Architects), MVTV .

Welcome

The meeting began at 9:00. Mr. Alley welcomed everyone, thanked them for taking time out of their work day.

Vote to Approve Moving Forward in the Design Selection Process with 3 Proposals

Mr. Alley opened discussion by inviting Mark Friedman to provide a brief summary of the letter that was drafted to the Massachusetts School Building Authority (MSBA) in which the school district let them know that they intend to move forward in the design selection process with 3 proposals per MSBA guidelines. After Mr. Friedman's summary, Sally Rizzo asked the CHA, Inc. representative on the zoom, Mike Owen, what his thoughts were on the matter and whether the 3 proposals would be enough. Mr. Owen confirmed that he felt the proposals would be enough, and given some of the constraints relating to a building project of this size on an island like Martha's Vineyard, he didn't expect more submissions. He added that the 3 proposals represented very strong firms. In addition, he felt that going back out to bid might not even result in more proposals.

Elsbeth Todd asked whether the 3 proposals may be reviewed by Committee members. Sam Hart confirmed that all the proposals were public and that anyone can review them. He will circulate the link to the proposals on the school's website and send it to every Committee member.

ART SMADBECK MOVED TO AUTHORIZE THE DISTRICT TO SEND THE LETTER AS WRITTEN TO THE MASSACHUSETTS SCHOOL BUILDING AUTHORITY NOTIFYING THEM OF OUR INTENTION TO MOVE FORWARD WITH 3 PROPOSALS. SALLY RIZZO SECONDED. MOTION PASSED

UNANIMOUSLY: 16 AYES, 0 NAYS, 0 ABSTENTIONS. *MR. COFFEY- AYE, MS. OVERBECK-STEAD- AYE, MR. RUGG- AYE, MR. SMADBECK- AYE, MR. ALLEY- AYE, MS. GREEN-BEACH- AYE, MR. MEINELT- AYE, MS. RIZZO- AYE, MR. FRIEDMAN- AYE, MR. DILLON- AYE, MS. TODD- AYE, MR. MANTER- AYE, MS. POTTER- AYE, MS. EL-DEIRY- AYE, MS. DINGLEDY- AYE., DR. SMITH- AYE.*

Topics Not Reasonably Anticipated by the Chair

Mr. Hart notified the Committee that the tentative date for the in-person “kick-off” meeting with CHA, Inc. will be April 4th, 2024 at 5:30pm in the school library. Confirmation of this date and time will be sent out soon.

Adjournment

TERRY MEINELT MOVED TO ADJOURN THE MEETING. MARK FRIEDMAN SECONDED. MOTION PASSED UNANIMOUSLY: 16 AYES, 0 NAYS, 0 ABSTENTIONS. *MR. COFFEY- AYE, MS. OVERBECK-STEAD- AYE, MR. RUGG- AYE, MR. SMADBECK- AYE, MR. ALLEY- AYE, MS. GREEN-BEACH- AYE, MR. MEINELT- AYE, MS. RIZZO- AYE, MR. FRIEDMAN- AYE, MR. DILLON- AYE, MS. TODD- AYE, MR. MANTER- AYE, MS. POTTER- AYE, MS. EL-DEIRY- AYE, MS. DINGLEDY- AYE, Dr. Smith- AYE.*



**Martha's Vineyard Regional High School
School Building Committee Meeting
Friday, March 22, 2024**

9:00 AM

Zoom Only

REVISED ON 3.20.24

[AGENDA LINK](#)

- I. Welcome
- II. Vote to Approve Moving Forward in the Design Selection Process with 3 Proposals
- III. Topics Not Reasonably Anticipated by the Chair
- IV. Adjournment

Join Zoom Meeting

<https://mvyeps.zoom.us/j/86357415278?pwd=Z2NRZWpFbGNVMjJoMSzSys2SGxZZz09>

Meeting ID: 863 5741 5278

Passcode: 891432

One tap mobile

+16465588656,,86357415278# US (New York)

+16469313860,,86357415278# US



**Martha's Vineyard Regional High School
School Building Committee Meeting
Thursday, April 25, 2024
5:30 PM
Library
CANCELED**

[AGENDA LINK](#)

- I. Welcome and Refreshments
- II. Call to Order
- III. Approval of Minutes: January 10, 2024, March 5, 2024, March 22, 2024
- IV. CHA, Inc. Presentation
 - Design Selection Panel Timeline and Important Dates
 - Overview of Feasibility Period Timeline and Goals
- V. Expanding School Building Committee to include Special Education Representative
- VI. Discussion and Possible Formation of a Working Groups
- VII. Topics Not Reasonably Anticipated by the Chair
- VIII. Public Comment
- IX. Adjournment

MARTHA'S VINEYARD REGIONAL HIGH SCHOOL
School Building Committee
Tuesday, April 30, 2024 at 5:30 pm
MVRHS Library

Present: Tracy Overbeck-Stead, Allen Rugg, Art Smadbeck, Dion Alley, Terry Meinelt, Mike Taus, Matt Coffey, Mark Friedman, Elsbeth Todd, Skipper Manter, Emma Green-Beach, Beka El-Deiry, Sara Dingley, Dr. Richard Smith, Deborah Potter, Luciana Fuller, Jim Mahoney (J. Mahoney arrived at 5:45)

Staff: Sam Hart

Audience: Michael Watts, Maura McGroarty, Daniel Greenman, Aditya Modi, Christina Opper, Amanda Sawyer, Michael Owen.

Welcome and Call to Order

The meeting began at 5:32. Mr. Alley welcomed everyone, thanked them for making the in-person meeting, including the Owner's Project Manager's (OPM) team from CHA, Inc. of Aditya Modi, Christina Opper, Amanda Sawyer, and Michael Owen, who were to present during the meeting.

Approval of Minutes from January 10, 2024, March 5, 2024 and March 22, 2024

Mr. Alley asked for a motion to approve all 3 minutes as one consent agenda item. Some members asked to approve them as separate items because they were not at all 3 meetings and would have to abstain on those meetings at which they were not present. Mr. Alley asked for a motion to approve the January 10 minutes.

SKIP MANTER MOVED TO APPROVE THE JANUARY 10, 2024 MINUTES AS WRITTEN. ART SMADBECK SECONDED. TERRY MEINELT RAISED A DISCUSSION ITEM.

Discussion followed regarding the wording in the paragraph titled "Review Designer Procurement Schedule" at the end of the first paragraph. Mr. Meinelt asked to remove the words "Finance Officer" from the sentence: "The 3 District members should include the Superintendent, **Finance Officer**, and member of the School Committee;" and replace them to read: "The 3 District members should include the Superintendent, **School Building Committee member**, and member of the School Committee." Mr. Alley asked for a motion to approve the amendment.

MIKE TAUS MOVED TO APPROVE THE AMENDMENT TO THE JANUARY 10, 2024 MINUTES AS PROPOSED BY TERRY MEINLT. ART SMADBECK SECONDED. MOTION PASSED WITH 4 ABSTENTIONS: 12 AYES, 0 NAYS, 4 ABSTENTIONS. *MR. COFFEY- AYE, MS. OVERBECK-STEAD- AYE, MR. RUGG- AYE, MR. SMADBECK- AYE, MR. ALLEY- AYE, MS. TODD- AYE, MR. MEINLT- AYE, MR. FRIEDMAN- AYE, MR. TAUS- AYE, MR. MANTER- AYE, MS. EL-DEIRY- AYE, MS. DINGLEDY- AYE, MR. SMITH, ABSTAIN, MS. POTTER, ABSTAIN, MS. GREEN-BEACH, ABSTAIN, MS. FULLER, ABSTAIN.*

Discussion continued on the amended January 10th minutes that were moved by Mr. Manter and seconded by Mr. Smadbeck. Mr. Alley called for a vote on the January 10th minutes as amended.

MOTION PASSED WITH 4 ABSTENTIONS: 12 AYES, 0 NAYS, 4 ABSTENTIONS. *MR. COFFEY- AYE, MS. OVERBECK-STEAD- AYE, MR. RUGG- AYE, MR. SMADBECK- AYE, MR. ALLEY- AYE, MS. TODD- AYE, MR. MEINLT- AYE, MR. FRIEDMAN- AYE, MR. TAUS- AYE, MR. MANTER- AYE, MS. EL-DEIRY- AYE, MS. DINGLEDY- AYE, MR. SMITH- ABSTAIN, MS. POTTER- ABSTAIN, MS. GREEN-BEACH- ABSTAIN, MS. FULLER- ABSTAIN.*

Mr. Alley asked for a motion to approve the March 5, 2024 minutes.

MIKE TAUS MOVED TO APPROVE THE MARCH 5, 2024 MINUTES. ART SMADBECK SECONDED. MOTION PASSED UNANIMOUSLY: 16 AYES, 0 NAYS, 0 ABSTENTIONS. *MR. COFFEY- AYE, MS. OVERBECK-STEAD- AYE, MR. RUGG- AYE, MR. SMADBECK- AYE, MR. ALLEY- AYE, MS. TODD- AYE, MR. MEINLT- AYE, MR. FRIEDMAN- AYE, MR. TAUS- AYE, MR. MANTER- AYE, MS. EL-DEIRY- AYE, MS. DINGLEDY- AYE, MR. SMITH- AYE, MS. POTTER- AYE, MS. GREEN-BEACH- AYE, MS. FULLER- AYE.*

Mr. Alley asked for a motion to approve the March 22, 2024 minutes.

MIKE TAUS MOVED TO APPROVE THE MARCH 22, 2024 MINUTES. ART SMADBECK SECONDED. MOTION PASSED WITH 2 ABSTENTIONS: 14 AYES, 0 NAYS, 2 ABSTENTIONS. *MR. COFFEY- AYE, MS. OVERBECK-STEAD- AYE, MR. RUGG- AYE, MR. SMADBECK- AYE, MR. ALLEY- AYE, MS. TODD- AYE, MR. MEINLT- AYE, MR. FRIEDMAN- AYE, MR. TAUS- ABSTAIN, MR. MANTER- AYE, MS. EL-DEIRY- AYE, MS. DINGLEDY- AYE, MR. SMITH- AYE, MS. POTTER- AYE, MS. GREEN-BEACH- AYE, MS. FULLER- ABSTAIN.*

CHA, Inc. Presentation: Design Selection Panel Timeline and Important Dates, Overview of Feasibility Period Timeline and Goals

Mr. Alley welcomed the team from CHA for the first in-person meeting between the School Building Committee and CHA. He praised CHA for their work thus far as the district's Owner's Project Manager (OPM) and on the continuing contract negotiations with the newly selected Architect for the project, Tappé. He invited the team from CHA to begin their presentation.

Mike Owen presented for CHA. The presentation included an overview of the Massachusetts School Building Authority's (MSBA) feasibility study modules. He gave a detailed description of *Module 3 Schematic Design* that included the timeline for the district that began in the spring and summer of 2024. Mr. Owen stressed that in order to meet the timeline of presenting to the island voters a schematic design at Annual Town Meetings in 2026, the Preliminary Design Program (PDP) will have to conclude by November 2024. Over the next 3-4 months, the Education Program will be developed with the help of Tappé.

Ms. Todd asked about the timeline and whether there was any consideration in CHA's timeline for summer break and the fact that teachers and staff will be leaving for the summer at the end of June. Mr. Owen agreed that it is an aggressive timeline but that, assuming Tappé will be under contract within two weeks, that should give us 5 or so weeks to engage staff while they are in the building.

Ms. Green-Beach had another question about the timeline and how often the SBC would meet from now until November when the PDP concludes. Mr. Owen stated that the current timeline will require the SBC to meet monthly beginning now.

Mr. Watts, from the audience, praised the timeline and the work of the SBC and raised the point that "time is money" and how important it is to keep to this schedule. He also underscored how important it will be to have robust communication with the community at large about the project.

Ms. Opper from CHA concurred, "the main enemy of this and any potential project of this size will be lack of knowledge and understanding [by the community]." She then highlighted her team's strategy of community engagement and outreach. Mr. Owen reinforced this point, "This project will stand for the next 50+ years and will help to raise the next generation of leaders for this island. We need to have full transparency and robust communication. This is of paramount importance" Committee members all agreed.

Mr. Alley asked if there were any other comments or questions before CHA continued with its presentation. Mr. Friedman stated that his office has been working with bond counsel and that the financing of the feasibility study is moving along well at this point.

Mr. Owen continued the presentation by outlining the \$2 million feasibility study budget. Mr. Modi introduced the MSBA's *Pro Pay* system to the Committee and how they will be able to get reimbursements monthly rather than waiting until the end of the feasibility study period. "This will be another reason [why the SBC will have to meet regularly] to keep on top of all the housekeeping [i.e. bill pay et al.]"

Discussion continued about the nature of the contract with Tappé and in particular whether the construction delivery method should follow Massachusetts General Law 149, "Design/Bid/Build (D/B/B)" or Massachusetts General Law 149a, "Construction Manager At Risk (CM-R)." Ms. Sawyer stated that at this point, it was too soon to state which of these two

methods would be appropriate for this particular project, but that CM-R likely will be best for the island given some of the challenges around the logistics of building on an island. Mr. Smadbeck asked whether it would be possible to get a memo from CHA that detailed the two methods and provided a recommendation to the Committee so that they could be well informed ahead of time as they get to that point in the process. Mr. Owen stated that they would indeed get the Committee that information.

Mr. Rugg asked a question about the MSBA reimbursement rate of 38.74% and in particular what is considered “reimbursable” or not under MSBA guidelines. Mr. Owen stated that it depends on the scope of the schematic design and what the Committee wishes to include. Mr. Friedman gave two examples of the types of “non reimbursable” space that could be included in a schematic design, including relocating the bus lot and a new superintendent’s office which has been something talked about in the community for a number of years. Mr. Owen agreed that those were good examples. Mr. Smadbeck asked that we do not discuss other projects at this point so early in the process and that such projects would require a different regional formula than the one agreed upon by all 6 towns for this high school project. Mr. Mahoney asked to whom Committee members send questions? To CHA, the Board Chair? Mr. Alley asked that questions go to him, as Chair, and he would disseminate to the broader group.

Mr. Hart asked CHA a question about 3rd party donations and in particular how the MSBA’s June, 2023 memo in which the MSBA lifted in part its restrictions on 3rd party donations might impact this project. Ms. Sawyer said that as of yet, they haven’t seen it impact any current projects but that it is a significant change in how the MSBA will calculate what part of the space it will and will not reimburse for. Ms. Sawyer said that while it’s a new change and still a bit “murky” as to any impact on one particular area of a project, the update on the existing 3rd party donation policy by the MSBA would open up the possibility of raising significant donations for this project, including any space that the MSBA would deem non-reimbursable under its current guidelines. Mr. Coffey agreed that this would seem to be a significant change at just the right time for the MVRHS project but wondered whether the ambiguity around what *is* and what *is not* considered “reimbursable” space might disincentivize donors from making the effort. Ms. Sawyer reiterated that while questions about the new policy shift remain, they would continue to work with MSBA to get more clarity and that in the meantime, there will be an MSBA-sponsored “kick-off” meeting after Tappé is under contract with the district and that might also be an appropriate time to ask MSBA directly.

Ms. Dingley asked a question about the Education Program, its process and timeline and whether more can be done in the fall in case Tappé cannot get to all the teachers before summer break. Ms. Opper reiterated its importance, “The Ed Plan drives the project” and stated that Tappé will make sure that every effort is made to include all stakeholders even if

that includes working right up to the PDP end date in November. Ms. Todd asked whether the MSBA will fund only those parts of the Education Program that are specific to the business of “high school” activities or whether the MSBA might regard our Ed Program in more broader terms as a “community space.” Ms. Opper said that yes, MSBA in the past has recognized that high schools can and do serve a broader mission as a “community hub” and have accepted this as part of an Education Program, “[Being in the] MSBA [program] can feel rigid, but the process is nuanced,” Ms. Opper said.

After asking if there are any other questions and/ or comments and seeing none, Mr. Alley transitioned the agenda to the next item, “No matter what, the Committee here will have to do everything we can to earn [the voters’] trust as they will bear the majority of the cost for this project.”

Expanding School Building Committee to include Special Education Representative

Mr. Alley opened the discussion about recommending to the School Committee an additional 25th member who will represent the Special Education community in the building project. There was broad support from the rest of the Committee for this. Mr. Taus asked whether such a representative would be a better fit serving on a working group, seeing how big the Committee already is. The group agreed that the current Committee was large, but having a voting member to voice the perspective of the special education community would be not only better, but necessary for the success of the project.

Ms. Todd suggested that the volunteer be from within the high school. Ms. Dingley agreed but wondered whether it would also be a good idea to open it up to someone outside the school community. After some discussion on whether to advertise the position in the local papers, Mr. Smadbeck suggested that Ms. Dingley and Ms. Todd work together to find a suitable candidate from within the high school or shared services and bring that name forward in a recommendation for the full Committee. This was agreed upon by the Committee.

Discussion on Formation of Working Groups

Mr. Alley opened discussion by offering 4 key areas he felt the Committee should consider deploying working groups and/or subcommittees to help continue the process in a flexible and efficient manner. Mr. Alley’s 4 recommended areas were: 1) Communication (both website/social media and community outreach); 2) Finance; 3) Land Use i.e. playing fields and where to locate them and; 4) Steering Committee. Mr. Manter felt that all of these, if the Committee decided to move forward with them, should be subcommittees and follow all rules and procedures of open meeting law. “We want to be transparent with the voters and community and none of our meetings should be held in private,” Mr. Manter said. Mr. Alley

agreed, especially for that finance and steering committee ideas, but suggested that the only reason to keep some of them, like communication, as working groups is to allow for flexibility and timeliness in the event, say, that the website needs to be updated or some outreach needs to be completed. Mr. Alley said, in any event, that Committee members should keep this in mind for next time in case anyone would like to serve on these subcommittees or know anyone from the broader community who might wish to serve too.

Topics Not Reasonably Anticipated

There were no topics introduced.

Public Comment

There was no public comment.

Adjournment

Dion thanked members for a fruitful meeting and asked the Committee moving forward what days are best to hold monthly meetings. The Committee felt that the 3th Tuesday of every month would be best. The next meeting, however, would have to be a one-item agenda on May 7th, at noon, to approve the draft contract and fee schedule with Tappé.

Mr. Alley asked for a motion to adjourn at 7:12pm. SKIP MANTER MOVED TO ADJOURN THE SCHOOL BUILDING COMMITTEE MEETING; ART SMADBECK SECONDED. MOTION PASSED UNANIMOUSLY: 17 AYES, 0 NAYS, 0 ABSTENTIONS. *MR. COFFEY- AYE, MS. OVERBECK-STEAD- AYE, MR. RUGG- AYE, MR. SMADBECK- AYE, MR. ALLEY- AYE, MS. TODD- AYE, MR. MEINELT- AYE, MR. FRIEDMAN- AYE, MR. TAUS- AYE, MR. MANTER- AYE, MS. EL-DEIRY- AYE, MS. DINGLEDY- AYE, MR. SMITH- AYE, MS. POTTER- AYE, MS. GREEN-BEACH- AYE, MS. FULLER- AYE, MR. MAHONEY- AYE.*



**Martha's Vineyard Regional High School
School Building Committee Meeting
Tuesday, April 30, 2024
5:30 PM
Library**

[AGENDA LINK](#)

- I. Welcome and Refreshments
- II. Call to Order
- III. Approval of Minutes: January 10, 2024, March 5, 2024, March 22, 2024
- IV. CHA, Inc. Presentation
 - Design Selection Panel Timeline and Important Dates
 - Overview of Feasibility Period Timeline and Goals
- V. Expanding School Building Committee to include Special Education Representative
- VI. Discussion and Possible Formation of a Working Groups
- VII. Topics Not Reasonably Anticipated by the Chair
- VIII. Public Comment
- IX. Adjournment

MARTHA'S VINEYARD REGIONAL HIGH SCHOOL
School Building Committee
Tuesday, May 7, 2024 at 12 pm
MVRHS Library

Present: Tracy Overbeck-Stead, Allen Rugg, Art Smadbeck, Dion Alley, Terry Meinelt, Mike Taus, Matt Coffey, Mark Friedman, Amira Madison (left meeting at 12:09pm), Skipper Manter, Emma Green-Beach, Beka El-Deiry, Dr. Richard Smith, James Hagerty, Sally Rizzo, Billy Dillon

Staff: Sam Hart, John Stevens

Audience: Michael Watts (School Committee), Maura McGroarty (Town of Oak Bluffs Finance Committee), Louisa Hufstader (Vineyard Gazette), Aditya Modi (CHA, Inc.), Christina Opper (CHA, Inc.), Amanda Sawyer (CHA Inc.), Michael Owen (CHA Inc.), Justin Ferdenzi (CHA Inc.), MVTV

Welcome and Call to Order

The meeting began at 12:02. Mr. Alley welcomed everyone, thanked them for making the ZOOM only meeting in the middle of their busy work-schedules.

Vote to recommend to the Martha's Vineyard Regional High School School Committee the Draft Contract and Proposed Fee Schedule for Tappé Architects

Mr. Alley began by giving a brief overview of the fee schedule for Tappé Architects as described in the CHA, Inc. presentation at the April 30th, 2024 School Building Committee meeting. He stated that Mr. Hart sent out the relevant information including the fee schedule to the Committee last week. Mr. Manter asked whether the fee schedule related to the entire project or just to the feasibility period. Mr. Alley confirmed that it is for the feasibility period only.

Seeing no other questions, Mr. Alley asked for a motion to vote to recommend to the Martha's Vineyard Regional High School School Committee the Draft Contract and Proposed Fee Schedule for Tappé Architects. MIKE TAUS MOVED TO RECOMMEND TO THE MARTHA'S VINEYARD REGIONAL HIGH SCHOOL SCHOOL COMMITTEE THE DRAFT CONTRACT AND PROPOSED FEE SCHEDULE FOR TAPPÉ ARCHITECTS; EMMA GREEN-BEACH SECONDED. MOTION PASSED UNANIMOUSLY: 16 AYES, 0 NAYS, 0 ABSTENTIONS. MR. COFFEY- AYE, MS. MADISON- AYE, MS. OVERBECK-STEAD- AYE, MR. RUGG- AYE, MR. SMADBECK- AYE, MR. ALLEY- AYE,

MR. HAGERTY- AYE, MR. MEINLT- AYE, MR. FRIEDMAN- AYE, MR. TAUS- AYE, MR. MANTER- AYE, MS. EL-DEIRY- AYE, MS. RIZZO- AYE, MR. SMITH- AYE, MS. GREEN-BEACH- AYE, MR. DILLON- AYE

Topics Not Reasonably Anticipated

There were no topics introduced.

Public Comment

Mr. Owen asked about when the next school committee meeting will be. His hope is that the full School Committee, which is the governing body that can authorize the School District to enter into a contract with Tappé, would meet to vote on this issue so that the project can continue moving forward. Mr. Friedman said that he would work with Mr. Owen on getting the finished contract to the School Committee as soon as possible so that a meeting can be scheduled.

Adjournment

Mr. Alley asked for a motion to adjourn at 12:10pm. MIKE TAUS MOVED TO ADJOURN THE SCHOOL BUILDING COMMITTEE MEETING; ALLEN RUGG SECONDED. MOTION PASSED UNANIMOUSLY: 15 AYES, 0 NAYS, 0 ABSTENTIONS. *MR. COFFEY- AYE, MS. OVERBECK-STEAD- AYE, MR. RUGG- AYE, MR. SMADBECK- AYE, MR. ALLEY- AYE, MR. HAGERTY- AYE, MR. MEINLT- AYE, MR. FRIEDMAN- AYE, MR. TAUS- AYE, MR. MANTER- AYE, MS. EL-DEIRY- AYE, MS. RIZZO- AYE, MR. SMITH- AYE, MS. GREEN-BEACH- AYE, MR. DILLON- AYE*



**Martha's Vineyard Regional High School
School Building Committee Meeting
Tuesday, May 7, 2024
12 Noon
ZOOM ONLY**

[AGENDA LINK](#)

- I. Call to Order
- II. Vote to recommend to the Martha's Vineyard Regional High School School Committee the Draft Contract and Proposed Fee Schedule for Tappé Architects
- III. Topics Not Reasonably Anticipated by the Chair
- IV. Public Comment
- V. Adjournment

Join Zoom Meeting

<https://mvyeps.zoom.us/j/84023490040?pwd=UThjWUE2R1pHZkZyd2VqbEtoBTd6QT09>

Meeting ID: 840 2349 0040

Passcode: 530501

One tap mobile

+13092053325,,84023490040# US

MARTHA'S VINEYARD REGIONAL HIGH SCHOOL
School Building Committee
Tuesday, May 21, 2024 at 4:30 pm
MVRHS Library and ZOOM

Present: Sara Dingley, Grace Robinson, Jim Mahoney, Dhakir Warren, Allen Rugg, Art Smadbeck, Dion Alley, Mike Taus, Matt Coffey, Mark Friedman, Skipper Manter, Sally Rizzo, Billy Dillon, Dr. Richard Smith, Elsbeth Todd (arrived 4:42), Tracy Overbeck-Stead (arrived 4:50pm), Emma Green-Beach (arrived 5:32pm)

Staff: Jack O'Malley, Sam Hart

Audience: Roxanne Ackerman (School Committee, arrived 4:45pm), Michael Watts (School Committee, arrived 5pm), Maura McGroarty (Town of Oak Bluffs Finance Committee), Louisa Hufstader (Vineyard Gazette), Chris Blessen (Tappé Architects), Chris Sharkey (Tappé Architects), Aditya Modi (CHA, Inc.), Christina Opper (CHA, Inc.), Amanda Sawyer (CHA Inc.), Michael Owen (CHA Inc.), MVTV

Welcome and Call to Order

The meeting began at 4:34. Mr. Alley welcomed everyone, thanked them for making the change from 5:30 to 4:30 to accommodate Tappé Architects and New Vista Design's schedules.

Approval of Minutes from April 30, 2024 and May 7, 2024

Mr. Alley called for a motion to approve the April 30th, 2024 and May 7, 2024 minutes. MIKE TAUS MOVED TO APPROVE THE SCHOOL BUILDING COMMITTEE MEETING MINUTES OF APRIL 30TH, 2024 AND MAY 7, 2024; SALLY RIZZO SECONDED. MOTION PASSED UNANIMOUSLY: 10 AYES, 0 NAYS, 4 ABSTENTIONS. *MR. COFFEY- AYE, MR. RUGG- AYE, MR. SMADBECK- AYE, MR. ALLEY- AYE, MR. FRIEDMAN- AYE, MR. TAUS- AYE, MR. MANTER- AYE, MS. RIZZO- AYE, MR. SMITH- AYE, MR. DILLON- AYE, MS. DINGLEDY- ABSTAIN, MR. WARREN- ABSTAIN, MS. ROBINSON- ABSTAIN, MR. MAHONEY- ABSTAIN.*

Introducing Tappé Architects

Mr. Alley began by introducing the Tappé Architect team of Chris Blessen, Chief Architect, and Chris Sharkey, Designer and then welcomed them to present the timeline for upcoming meetings.

Mr. Blessen opened his presentation, "Building Tomorrow Together" and began by thanking the Committee for the opportunity to serve the community. He reminded the Committee that

he has worked with the high school before when he helped author the 2016 space needs study. Mr. Blessen characterized the summer schedule ahead as “pretty robust” and impressed upon the Committee the need to get started. He was happy that the Committee meets monthly and said that as the process moves forward there may be times when it or subcommittees and/ or working groups will need to meet more frequently. Tappé Architects will begin meeting as soon as possible with teachers and other stakeholders to create the Educational Program and, concurrently, Tappé will meet with each town to introduce the project. It will be a very busy summer.

Under the slide, “Community Engagement,” Mr. Blessen presented the timeline for the next 2-4 months, starting with a “kick-off” meeting with a small team of educational leadership within the high school itself, followed by 3 “Educational Working Group” meetings of 40-60 people which include teachers, parents, students and other community members that will help to inform the Educational Program. The Educational Program is one element of a much larger deliverable, the Preliminary Design Plan (PDP), that is due to the Massachusetts School Building Authority (MSBA) by December 5, 2024.

In the fall and over the winter, Tappé will continue to meet with teachers, towns, and other stakeholders as they begin to work on the design. They intend to come back to stakeholders multiple times in order to confirm design elements.

Ms. Todd asked a question about the timeline, expressing concern from the teachers’ perspective because getting the “community together in the summer is a challenge.” Ms. Dingley concurred, stating that teachers will be leaving for the summer in a matter of weeks and it will be very difficult to get their engagement over the summer. Ms. Dingley offered all and any available professional development days for the remainder of the year before the school breaks for summer.

Mr. Blessen agreed that they would need to customize its approach for the Vineyard to accommodate its busy summer schedule and to meet the PDP deadline in December.

Ms. Rizzo asked how or whether Tappé intends to engage seasonal residents to capture the voices of those who may pay taxes but do not otherwise relate to the activities here at the high school. Mr. Owen reinforced the need for absolute transparency and that robust outreach is paramount to the success of the project. Mr. Owen assured the Committee that both Tappé and CHA, Inc. will work together to ensure that there is a high level of community outreach.

Mr. Friedman asked whether the Committee can get a copy of the presentation. Mr. Hart said that he will add it to the Committee’s Google folder.

Timeline for Education Program and Summer Schedule

Mr. Alley moved the meeting to the next agenda item as it logically followed the direction of the current conversation. He thanked Mr. Blessen for his presentation. Ms. Dingley opened

the discussion of the timeline of the summer schedule by stressing the need for the Committee to find “champions” within both the high school but also community at large. Mr. Alley agreed and said that no matter what, both teacher and high school staff engagement should begin immediately and that engagement with the broader community either through separate workshops or at each towns’ selectboard meetings should happen concurrently. He urged Tappé to set up the educational leadership meetings as soon as possible. Mr. Blessen answered in the affirmative, saying that there was already a tentative date in early June to meet with teachers.

Mr. Alley reinforced that there is a real urgency to get this in front of taxpayers as soon as possible. Mr. Owen agreed. Ms. Dingley, in agreement, wondered whether the Committee should author a press release with the local newspapers. Mr. Smith added to Ms. Dingley’s comments by stating that in spring the teachers’ timeline and schedule is tight because of professional development days required by the Department of Elementary and Secondary Education (DESE) up until the end of the school year on June 18th.

Discussion on Recommended Subcommittees by CHA, Inc.

Mr. Alley began by asking Mike Owen for guidance on how best to proceed with the creation of either working groups or subcommittees or both in order to carry the work forward over the coming months. Mr. Owen suggested that whatever format that the Committee agrees upon, the groups should leverage the knowledge and expertise of its members. For example, should there be a budget/finance subcommittee those members should have relevant background knowledge in the subject. The Committee agreed. Mr. Alley asked that Mr. Owen bring back to the Committee a list of subcommittees and/ or working groups for the Committee to consider and then they could decide who should be on what subcommittee or working group. Not all members of those smaller groups would need to be members of the larger Committee but the Chair of each group, be it a subcommittee or working group, should be a member of the School Building Committee.

Ms. Dingley had a clarifying question about the difference between a “subcommittee” of the School Building Committee and a “working group.” It was discussed that any subcommittee should follow all of the rules of a regular Committee meeting in regards to minute taking, public posting and voting. A working group was more ad hoc and would not have to publicly post its meeting times in advance nor necessarily keep minutes, although it would be helpful to take notes. Mr. Manter stated his strong preference that any body of the Committee be an official subcommittee. This would make the process more transparent, he felt, as the process of publicly posting each meeting 48 hours in advance would give anyone from the public a chance to attend. Ms Rizzo hoped that there could be a mix of subcommittees and working groups as both have advantages. A working group on “Outreach,” stated Ms. Rizzo, would be

more flexible and could make changes or updates to the website without having to go through a formal process. Other working groups could simply make recommendations to the larger Committee.

Mr. Alley thanked the group for a good discussion and asked that they take up the matter again once CHA, Inc. has brought in their recommendations.

Topics Not Reasonably Anticipated

There were no topics introduced.

Public Comment

There were no comments from the public.

Adjournment

Mr. Alley asked for a motion to adjourn at 5:32pm. Mr. Smith, Mr. Friedman and Ms. Dingley all had to leave for a 5:30 meeting. MIKE TAUS MOVED TO ADJOURN THE SCHOOL BUILDING COMMITTEE MEETING; TRACEY OVERBECK-STEAD SECONDED. MOTION PASSED UNANIMOUSLY: 14 AYES, 0 NAYS, 0 ABSTENTIONS. MR. COFFEY- AYE, MR. RUGG- AYE, MR. SMADBECK- AYE, MR. ALLEY- AYE, MR. TAUS- AYE, MR. MANTER- AYE, MS. RIZZO- AYE, MR. DILLON- AYE, MS. TODD- AYE, MS. GREEN-BEACH- AYE, MR. WARREN- AYE, MS. ROBINSON- AYE, MS. OVERBECK-STEAD- AYE, MR. MAHONEY- AYE.



**Martha's Vineyard Regional High School
School Building Committee Meeting
Tuesday, May 21, 2024
4:30 PM
MVRHS Library and Zoom**

[AGENDA LINK](#)

- I. Call to Order
- II. Approval of Minutes from April 30, 2024 and May 7, 2024
- III. Introducing Tappé Architects
- IV. Timeline for Education Program and Summer Schedule
- V. Discussion on Recommended Subcommittees by CHA, Inc.
- VI. Topics Not Reasonably Anticipated by the Chair
- VII. Public Comment
- VIII. Adjournment

Join Zoom Meeting

<https://mvypts.zoom.us/j/84404482703?pwd=TzFkTWhJN0UyZXpnUy9jZU5QclhmQT09>

Meeting ID: 844 0448 2703

Passcode: 233230

Meeting ID: 844 0448 2703

Find your local number: <https://mvypts.zoom.us/j/84404482703?pwd=TzFkTWhJN0UyZXpnUy9jZU5QclhmQT09>

MARTHA'S VINEYARD REGIONAL HIGH SCHOOL
School Building Committee
Thursday, June 20, 2024 at 5:30 pm
MVRHS Library and ZOOM

Present: Sara Dingley, Grace Robinson, Allen Rugg, Art Smadbeck, Dion Alley, Elsbeth Todd, Matt Coffey, Mark Friedman, Skipper Manter, Sally Rizzo, Billy Dillon, Tracy Overbeck-Stead, Emma Green-Beach, Terry Meinelt, Luciana Fuller (arrived at 5:37), Mike Taus (arrived 5:35).

Staff: Sam Hart.

Audience: Michael Watts (School Committee, arrived 5:40 pm), Maura McGroarty (Town of Oak Bluffs Finance Committee), Chris Sharkey (Tappé Architects), Christina Opper (CHA, Inc.), Michael Owen (CHA Inc.), Beka El-Deiry, Tony Peak (5:35).

Welcome and Call to Order

The meeting began at 5:30. Mr. Alley welcomed everyone, thanked them for attending.

Approval of Minutes from May 21, 2024

Mr. Alley called for a motion to approve the May 21, 2024 minutes. SKIPPER MANTER MOVED TO APPROVE THE SCHOOL BUILDING COMMITTEE MEETING MINUTES OF MAY 21, 2024; SALLY RIZZO SECONDED. MOTION PASSED UNANIMOUSLY: 12 AYES, 0 NAYS, 2 ABSTENTIONS. *MS. OVERBECK-STEAD- AYE, MS. TODD- AYE, MS. ROBINSON- AYE, MR. COFFEY- AYE, MR. RUGG- AYE, MR. SMADBECK- AYE, MR. ALLEY- AYE, MR. FRIEDMAN- AYE, MR. MANTER- AYE, MS. RIZZO- AYE, MR. DILLON- AYE, MS. DINGLEDY- AYE, MS. GREEN-BEACH- ABSTAIN, MR. MEINLT- ABSTAIN.*

Presentation and Discussion on Educational Working Group Sessions and Summer Schedule

Mr. Alley began by introducing Chris Sharkey from Tappé Architect to present the summer schedule.

Mr. Sharkey began his presentation by giving an overview of the three upcoming Educational Working Group (EWG) workshops that would include 40-60 participants, 66% of whom will be teachers and staff from within the high school and the remaining 33% from the broader community. The focus of the EWG is to provide the visioning for the Educational Program, which is the main guiding document that will provide the rationale to the Massachusetts

School Building Authority (MSBA) for the project's design elements. Therefore, it is important that the majority of the EWG are teachers and staff in the high school, Mr. Sharkey stated. Mr. Alley had a question about how the 33% of participants from the community are selected. Mr. Sharkey stated that it varies from district to district but that typically these are members of the community who are parents of current and future students and other stakeholders who the administration feels can be most helpful to the visioning process.

Ms. Dingley thanked Mr. Sharkey and the entire Tappé team and stated how well the initial staff kick-off meeting went on June 12th, when Tappé was introduced to the school teachers and staff. Mr. Hart stated that as a result of that meeting, there were currently 33 teachers committed to volunteering their time over the summer to attend the 3 EWG workshops. He expects that there will be a total of 40 or so teachers.

Mr. Alley asked that however the high school administration solicit participation in the 3 EWG workshops from the broader community that it is diverse and representative of the entire island. Ms. Dingley agreed. Ms. Dingley suggested that they solicit community members through School Messenger, which goes out to every parent in the district. The Committee felt that that would be sufficient to allow the Educational Leadership Team to use any tool at their disposal to solicit participation from the school community and encouraged Committee members to reach out to anyone whom they felt might be appropriate and interested in joining the EWG workshops.

Mr. Sharkey reminded the Committee that the EWG workshops were designed for individuals from the education and school community. He told the Committee that Tappé will hold two Community Listening Sessions over the summer that would capture perspectives from a broader community group to be incorporated into the design(s) with more broader community-focused meetings and workshops over the coming year. Mr. Alley reiterated that it was of paramount importance to get a unified message out to the community. Ms. Rizzo agreed and suggested creating a team of the Committee dedicated to outreach. Ms. El-Deiry, Ms. Fuller, Ms. Dingley and Ms. Todd all volunteered to be on such a working group. Mr. Owen supported this effort and agreed to work with this group and Mr. Sharkey and the Tappé team to ensure robust community communication. Mr. Meinelt wondered whether the high school has a liaison with the local papers. Mr. Alley suggested voting on a creation of an Outreach Working Group at the next meeting.

Discussion on Website and Possible Vote to Approve High School Building Project Website Plan

Mr. Alley moved the meeting to the next agenda item and thanked Mr. Sharkey for his presentation. Christina Opper from CHA, Inc. began the discussion by showing the Committee different website hosting platforms. A brief discussion followed about the benefits and

drawbacks of each platform, including “Bluehost.” The analysis of each platform included functionality, monthly hosting fees and site options.

Ms. Opper recommended that the Committee pursue a stand alone website to house the information about the building project and provide updates rather than use the current high school website. Committee members agreed. Mr. Alley said that he felt that a separate website would make it feel like a “community project” and this is inclusive and a feeling the Committee should wish to project.

Ms. Opper suggested several domain names, including “www.mvrhsbuildingproject.org” which the Committee’s interest coalesced around. Mr. Meinelt thought that this was the best name to use and requested that if the Committee should decide to use this as it’s website name that it be linked to the current high school website so that more people would have access to it. Ms. Green-Beach agreed. Ms. Opper recommended that “shorter is better” when it concerns website URLs. Mr. Manter wondered why we would need a new website when the current high school website could be used.

Ms. Rizzo asked the question of who would update the website? Ms. Opper suggested that the Outreach Working Group, when it get established, would be responsible for this with support from the CHA, Inc. team and that Working Group members could be trained on *Wordpress* which is what the website will use and which is a straightforward program. Mr. Alley asked that CHA, Inc. provide guidance on this and “drive” the website to make it “as effective as possible.” Ms. Opper concurred that it will “absolutely... be a team effort.”

Mr. Alley asked for a motion to use “Bluehost” as the website hosting platform and “www.mvrhsbuildingproject.org” as the website name for the school building project.

ELSBETH TODD MOVED TO USE BLUEHOST AS THE WEBSITE HOSTING PLATFORM AND WWW.MVRHSBUILDINGPROJECT.ORG AS THE WEBSITE NAME FOR THE SCHOOL BUILDING PROJECT; TERRY MEINELT SECONDED. MOTION PASSED: 15 AYES, 1 NAY, 0 ABSTENTIONS. MS. OVERBECK-STEAD- AYE, MS. TODD- AYE, MS. ROBINSON- AYE, MR. COFFEY- AYE, MR. RUGG- AYE, MR. SMADBECK- AYE, MR. ALLEY- AYE, MR. FRIEDMAN- AYE, MS. RIZZO- AYE, MR. DILLON- AYE, MS. DINGLEDEY- AYE, MS. GREEN-BEACH- AYE, MR. MEINELT- AYE, MS. FULLER- AYE, MR. TAUS- AYE, MR. MANTER- NAY.

Community Listening Sessions Update

Mr. Sharkey informed the Committee of the planned Community Listening Sessions on July 16th and 17th. The purpose of these sessions is to meet with the broader community outside of the education community to hear their perspectives and bring their voices into the design work. Ms. Green- Beach asked whether they planned on going to multiple locations each day or just one location on each day? Mr. Sharkey called it a “world tour” and said that there will be many locations and that the current schedule included two full days of stops across the

island using the libraries in all 6 towns and high school as locations for a total of 7 locations. Mr. Sharkey reiterated the importance that Tappé meet in each town. Ms. Todd asked if these will be the only sessions or will there be more in the fall? Mr. Sharkey confirmed that there will be more in the fall and into the next year as well. The goal was to hold many listening sessions and meetings over the next 12-16 months.

Budget Update

Mr. Owen presented an update of the feasibility study budget. Mr. Alley asked a clarifying question about the difference between “other” as it was shown in Mr. Owen’s budget presentation and “contingency” as Mr. Alley understood it to mean. Mr. Owen confirmed that what we would call “contingency,” the Massachusetts School Building Authority (MSBA) refers to as “other.” Mr. Owen next presented how invoices are processed through the system using the “Pro-Pay” pay-as-you-build process payment system. There are many advantages to this system, including its timeliness which allows school districts to avoid having to borrow for the MSBA’s share of the building project costs. Mr. Owen stressed, however, that this requires that the School Building Committee meet monthly and have a quorum to approve these invoices.

Approval of Invoices

Mr. Friedman presented a spreadsheet which listed the current expenses and the invoices for approval. Mr. Alley asked for a motion to approve the invoices from CHA, Inc. dated February 2, 2024, March 1, 2024, April 4, 2024, and May 2, 2024 for a total of \$38,000.

SARA DINGLEDY MOVED TO APPROVE THE INVOICES FROM CHA, INC. DATED FEBRUARY 2, 2024, MARCH 1, 2024, APRIL 4, 2024 AND MAY 2, 2024 FOR A TOTAL OF \$38,000; TERRY MEINELT SECONDED. MOTION PASSED UNANIMOUSLY: 16 AYES, 0 NAYS, 0 ABSTENTIONS. MS.

OVERBECK-STEAD- AYE, MS. TODD- AYE, MS. ROBINSON- AYE, MR. COFFEY- AYE, MR. RUGG- AYE, MR. SMADBECK- AYE, MR. ALLEY- AYE, MR. FRIEDMAN- AYE, MR. MANTER- AYE, MS. RIZZO- AYE, MR. DILLON- AYE, MS. DINGLEDY- AYE, MS. GREEN-BEACH- AYE, MR. MEINELT- AYE, MS. FULLER- AYE, MR. TAUS- AYE.

Discussion to Include the Community in the Search for a Special Education Representative

Mr. Alley began by asking the question to the entire Committee whether they would like to go out to the broader community for a representative from the special education community or whether they should stay with the 2 names that the school administration have put forward and who work in the school system. Ms. Rizzo asked how the school administration came up with those 2 names. Ms. Dingley responded that they sent out a notice to all staff through the superintendent’s office per the Committee’s instructions at the last meeting and 2 people

responded with interest. Ms. Todd strongly supported the approach that the representative should be a person qualified and who works in the building. Ms. Rizzo agreed. Ms. McGroarty asked why just special education? Although she agreed in principle to the addition she just wondered why it was singled out. Why not Career Technical Education (CTE) or English Language Learners (ELL)? Mr. Alley felt that special education was important in terms of ensuring accessibility in the design and that CTE and ELL populations are adequately represented in the current Committee composition. Mr. Alley made a point of order that public comment will be taken at the end of the meeting but that it is at the Chair's discretion to take public comment at any time if they feel it necessary. Mr Alley asked whether the Committee would like to meet the 2 candidates. The Committee felt that that was not necessary and that the decision rests with the full School Committee who has the authority to appoint School Building Committee members. Mr. Alley asked for a motion to allow Ms. Dingley to proceed and present the special education candidate to the full school committee for their approval.

TERRY MEINELT MOVED TO ALLOW SARA DINGLEDY TO MOVE FORWARD AND PRESENT THE SPECIAL EDUCATION CANDIDATE FOR SCHOOL COMMITTEE APPROVAL AT THE NEXT AVAILABLE MEETING; EMMA GREEN-BEACH SECONDED. MOTION PASSED UNANIMOUSLY: 16 AYES, 0 NAYS, 0 ABSTENTIONS. *MS. OVERBECK-STEAD- AYE, MS. TODD- AYE, MS. ROBINSON- AYE, MR. COFFEY- AYE, MR. RUGG- AYE, MR. SMADBECK- AYE, MR. ALLEY- AYE, MR. FRIEDMAN- AYE, MR. MANTER- AYE, MS. RIZZO- AYE, MR. DILLON- AYE, MS. DINGLEDY- AYE, MS. GREEN-BEACH- AYE, MR. MEINELT- AYE, MS. FULLER- AYE, MR. TAUS- AYE.*

Topics Not Reasonably Anticipated

There were no topics introduced.

Public Comment

There was one comment from the public. Tony Peak asked a question about the June 12th meeting and recommended to the Committee that when it forms the Finance Subcommittee that that Subcommittee meet with the island-wide financial committee that includes finance committee members from all 6 towns. He also questioned whether the Committee has or is considering including a Middle School as part of the project plan. Mr. Alley thanked Mr. Peak for his comments.

Adjournment

Mr. Alley asked for a motion to adjourn at 6:41 pm. EMMA GREEN-BEACH MOVED TO ADJOURN THE SCHOOL BUILDING COMMITTEE MEETING; TERRY MEINELT SECONDED. MOTION PASSED UNANIMOUSLY: 16 AYES, 0 NAYS, 0 ABSTENTIONS. *MS. OVERBECK-STEAD- AYE, MS. TODD- AYE,*

MS. ROBINSON- AYE, MR. COFFEY- AYE, MR. RUGG- AYE, MR. SMADBECK- AYE, MR. ALLEY- AYE, MR. FRIEDMAN- AYE, MR. MANTER- AYE, MS. RIZZO- AYE, MR. DILLON- AYE, MS. DINGLEDY- AYE, MS. GREEN-BEACH- AYE, MR. MEINELT- AYE, MS. FULLER- AYE, MR. TAUS- AYE.



**Martha's Vineyard Regional High School
School Building Committee Meeting
Thursday, June 20, 2024
5:30 PM
MVRHS Library and Zoom
[AGENDA LINK](#)**

- I. Call to Order**
- II. Approval of Minutes from May 21, 2024**
- III. Presentation and Discussion on Educational Working Group Sessions and Summer Schedule- Tappé and CHA, Inc.**
- IV. Discussion on Website and Possible Vote to Approve High School Building Project Website Plan**
- V. Community Listening Sessions Update- Tappé**
- VI. Budget Update- Mark Friedman and CHA, Inc.**
- VII. Approval of Invoices- Mark Friedman**
- VIII. Discussion to Include the Community in the Search for a Special Education Representative**
- IX. Topics Not Reasonably Anticipated by the Chair**
- X. Public Comment**
- XI. Adjournment**

Join Zoom Meeting

<https://myvps.zoom.us/j/82770880895?pwd=dOSXYVwu9iShpfWYmXOr8hGdqAj1LY.1>

Meeting ID: 827 7088 0895

Passcode: 678398

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MARTHA'S VINEYARD REGIONAL HIGH SCHOOL

School Building Committee

Thursday, July 16, 2024 at 5:30 pm

MVRHS Library and ZOOM

Present: Richard Smith, Dion Alley, Elsbeth Todd, Mark Friedman, Skipper Manter, Sally Rizzo, Terry Meinelt, Luciana Fuller, Art Smadbeck, Tracey Overbeck-Stead, Matt Coffey, Deb Potter, Billy Dillon, Emma Green-Beach, Mike Taus, James Hagerty, Allen Rugg, Jim Mahoney (6:00- 6:35 pm).

Staff: Sam Hart.

Audience: Roxanne Ackerman (School Committee), Michael Watts (School Committee, arrived 5:37 pm), Chris Blessen, Tappé Architects, arrived 6 pm), Michael Owen (CHA Inc., arrived 6 pm), Aditya Modi (CHA, Inc., arrived 6 pm), Beka El-Deiry.

Welcome and Call to Order

The meeting began at 5:34. Mr. Alley welcomed everyone, thanked them for attending.

Approval of Minutes from June 20, 2024

Mr. Alley tabled the minutes from the previous meeting to be considered at the next meeting.

Update on Summer Schedule, Educational Working Group Sessions and Community Listening Sessions

Mr. Alley asked whether someone was present from Tappé and/ or CHA, Inc. who could give the update of the work being conducted over the summer.

Ms. Todd pointed out that the CHA, Inc. and Tappé Architects were currently conducting the last listening session on the day and that they would be along shortly.

Dr. Smith gave the update in place of Tappé. He stated that the day's listening sessions were held at Tisbury, Aquinnah, Chilmark and Oak Bluffs and that on July 17th, Tappé would be holding listening sessions in West Tisbury, Edgartown and lastly at the Performing Arts Center at the high school. The listening sessions were intended to allow the community to learn more about the project and to give input and their perspectives. The sessions were led by Chris Blessen and Chris Sharkey from Tappé and by Michael Owen from CHA, Inc. Attendees from the community were perhaps not as many as they had hoped for but did represent a well-rounded group of interested stakeholders, including down leaders. The listening sessions lasted approximately one hour in each town.

Other updates included a recap on the two Educational Visioning Workshop(EVW); one in June and another in early July. These EVWs included over 40 participants that included high school teachers, administrators, students and parents. The third and final EVW is scheduled for the end of August.

Mr. Manter questioned the timing of the listening sessions over the summer holidays and whether it might not be better to hold them in the evenings rather than in the daytime especially when the weather is nice out and people might be out at the beach.

Mr. Smith agreed but reiterated that Tappé will conduct more of these sessions over the coming months and that they really expressed a desire to go to each town and hear from all the different constituents.

Mr. Alley also stated that the EVWs are really to help inform the Educational Program, which the high school administration is working on this summer because there is a deadline associated with that. In terms of the listening sessions, Mr. Alley underscored the importance of the School Building Committee (SBC) to get the word out early and often so that people are aware of what's happening and feel as though they have the time and opportunity to participate. This is really important to building trust with the community and support for the project, he felt.

Mr. Smith agreed and stated that there will be many more sessions coming up for people to participate in.

Ms Todd underscored the value of the EVWs and expressed gratitude for the hard work that David Stephen and New Vista Design put into creating the 2 workshops for teachers, parents, students and staff.

Working Group Updates: Community Outreach

Ms. Rizzo began her update by echoing Mr. Alley's earlier point about the timing of the listening sessions and stated that they are just the first in many outreach initiatives that her working group, Tappé and CHA, Inc. are working on. She expects that over the coming months and after the summer buzz dies down there will be much more of an outreach push.

Upcoming outreach includes: 1) An informational video that will be sent out to a variety of stakeholders. Tappé is getting a version finalized for the working group's review; 2) A 12-episode podcast; 3) Radio interviews on WMVY Radio's Sunday talk radio hour and; 4) Developing a series of articles about the existing conditions in the high school building.

Ms. Rizzo explained that the working group is really starting to get the word out to the community. She also asked whether the SBC would authorize the Outreach working group to approve the content of the forthcoming informational videos and release the videos to the public.

ELSBETH TODD MOVED TO AUTHORIZE THE OUTREACH WORKING GROUP OF THE SCHOOL BUILDING COMMITTEE TO APPROVE ALL INFORMATIONAL CONTENT FOR BROAD DISTRIBUTION RELATING TO THE SCHOOL BUILDING PROJECT; ART SMADBECK SECONDED. Mr. Friedman asked a clarifying question about whether there would be any costs associated with this. Ms. Rizzo stated that she did not believe so and that this is included in the original contract with Tappé and CHA, Inc. MOTION PASSED: 17 AYES, 0 NAYS, 0 ABSTENTIONS. MS. OVERBECK-STEAD- AYE, MS. TODD- AYE, MR. COFFEY- AYE, MR. RUGG- AYE, MR. SMADBECK- AYE, MR. ALLEY- AYE, MR. FRIEDMAN- AYE, MR. MANTER- AYE, MS. RIZZO- AYE, MR. DILLON- AYE, MS. GREEN-BEACH- AYE, MR. MEINLT- AYE, MS. FULLER- AYE, MR. TAUS- AYE, MR. SMITH- AYE, MR. HAGERTY- AYE, MS. POTTER, AYE.

Update on the Special Education Representative to the Committee

This item was tabled for next meeting.

Discussion and Vote to Authorize Allocating up to but not Exceeding \$5000 of Non-Reimbursable Expenses of the Feasibility Study Budget for Martha's Vineyard Regional High School Department Heads to Support Creation of Educational Program over Summer Vacation

Mr. Smith began by describing the table of contents for the Educational Program that the high school administration has been working on this summer. The Educational Program is an essential part of the Preliminary Design Program (PDP) submission that CHA, Inc. must deliver to the Massachusetts School Building Authority (MSBA) by the end of October. The Educational Program has an internal deadline, that is the high school administration must deliver this work to Tappé Architects by August 8th in order for them to prepare the rest of the PDP submission in October. Mr. Smith stated that the high school administration is in a good position to deliver this Educational Program in large part because of the New England Association of School and Colleges (NEASC) application that they have been working on for the past 18 months. The NEASC application describes much of the existing conditions of the high school's programming that will feed into the Educational Program.

Mr. Smith stated that the \$5000 being asked here is to help compensate those high school teachers and staff who will be contributing to the Educational Program over the summer months when they typically do not get paid for work.

Mr. Alley asked Michael Owen whether the money would be reimbursable by MSBA. Mr. Owen confirmed that it would not.

Mr. Smadbeck asked clarifying questions about who will be contributing to the Educational Program in addition to administration. Mr. Smith confirmed that administrators who are on a 12-month salary would not get compensated and that the money would be allotted to those

teachers and administrators on a 10-month salary who contribute. The compensation for one day for one teacher is \$300.

Mr. Manter asked a question whether teachers are employed over the summer. Mr. Smith confirmed they do not.

Mr. Hagerty asked why the timeline feels so compressed. Mr. Smith said that the timeline is compressed in part because we have just hired our architect in May and that the MSBA told the school district to wait to write the Educational Program until after it had an architect and had held the Educational Visioning Workshops, which is the work that is currently being done. Mr. Blessen concurred with Mr. Smith. He stated that the most important aspect of the process is staying on top of the MSBA deadlines and these are the steps needed now in order to meet the October PDP submission deadline. He reiterated that the Educational Program is one of the “key foundational elements” to the PDP process. He also felt, based on his experience leading multiple MSBA projects, that this wasn’t particularly rushed. Some PDP submissions take longer and some shorter but that it was the time of the year (spring into summer) that may have made this particular project challenging at this point.

Mr. Friedman suspected that this type of expense would be allowable under the feasibility study agreement with MSBA. He suspected that the SBC could use the contingency money in the feasibility study budget. Mr. Owen concurred that there shouldn’t be a problem with this type of expense.

TERRY MEINELT MOVED TO AUTHORIZE ALLOCATING UP TO BUT NOT EXCEEDING \$5000 OF NON-REIMBURSABLE EXPENSES OF THE FEASIBILITY STUDY BUDGET FOR THE MARTHA’S VINEYARD REGIONAL HIGH SCHOOL DEPARTMENT HEADS TO SUPPORT CREATION OF EDUCATIONAL PROGRAM OVER SUMMER VACATION; TRACEY OVERBECK-STEAD SECONDED. MOTION PASSED: 15 AYES, 3 NAYS, 0 ABSTENTIONS. *MS. OVERBECK-STEAD- AYE, MS. TODD- AYE, MR. COFFEY- AYE, MR. RUGG- AYE, MR. SMADBECK- AYE, MR. ALLEY- AYE, MR. FRIEDMAN- AYE, MS. RIZZO- AYE, MR. DILLON- AYE, MS. GREEN-BEACH- AYE, MR. MEINELT- AYE, MS. FULLER- AYE, MR. TAUS- AYE, MR. SMITH- AYE, MR. MAHONEY- AYE, MR. HAGERTY- NAY, MS. POTTER- NAY, MR. MANTER- NAY.*

Budget Update

Mr. Modi began his presentation that showed the budget year-to-date. A breakdown of cost for the architect reflected the discrepancy between the \$1.3 million that was budgeted and the \$1,306,405.00 that was negotiated with Tappé Architects. The contingency budget, as a result, is \$193,876 rather than the \$200,000 that was initially budgeted.

Mr. Modi continued by describing the invoice processing timeline.

Mr. Friedman agreed that the timeline Mr. Modi showed is the most efficient way of processing each invoice and will help the District keep on track with paying invoices in the most timely manner.

Mr. Watts thanked Mr. Modi for his presentation and stated that the understanding he provided on paying invoices and therefore getting reimbursed by MSBA sooner for those invoices will help town leaders explain this to their constituents.

Approval of Invoices

Mr. Friedman presented a spreadsheet which listed the current expenses and the invoices for approval. Mr. Alley asked for a motion to approve the invoices from CHA, Inc. dated July 6, 2023, August 3rd, 2023, September 5, 2023, October 19, 2023, November 2, 2023, January 4, 2024, June 26, 2024, September 28, 2023, September 22, 2023, February 29, 2024, February 8, 2024, February 9, 2024, May 31, 2024, July 3, 2024 and July 10, 2024 for a total of \$105,578.99. SKIP MANTER MOVED TO APPROVE THE INVOICES FROM CHA, INC. DATED JULY 6, 2023, AUGUST 3, 2023, SEPTEMBER 5, 2023, OCTOBER 19, 2023, NOVEMBER 2, 2023, JANUARY 4, 2024, JUNE 26, 2024, SEPTEMBER 28, 2023, SEPTEMBER 22, 2023, FEBRUARY 29, 2024, FEBRUARY 8, 2024, FEBRUARY 9, 2024, MAY 31, 2024, JULY 3, 2024 AND JULY 10, 2024 FOR A TOTAL OF \$105,578.99; SALLY RIZZO SECONDED. MOTION PASSED: 18 AYES, 0 NAYS, 0 ABSTENTIONS. *MS. OVERBECK-STEAD- AYE, MS. TODD- AYE, MR. COFFEY- AYE, MR. RUGG- AYE, MR. SMADBECK- AYE, MR. ALLEY- AYE, MR. FRIEDMAN- AYE, MR. MANTER- AYE, MS. RIZZO- AYE, MR. DILLON- AYE, MS. GREEN-BEACH- AYE, MR. MEINELT- AYE, MS. FULLER- AYE, MR. TAUS- AYE, MR. SMITH- AYE, MR. HAGERTY- AYE, MS. POTTER, AYE, MR. MAHONEY- AYE.*

Topics Not Reasonably Anticipated

There were no topics introduced.

Public Comment

There were no comments from the public.

Adjournment

Mr. Alley asked for a motion to adjourn at 6:36 pm. TERRY MEINELT MOVED TO ADJOURN THE SCHOOL BUILDING COMMITTEE MEETING; SKIPPER MANTER SECONDED. MOTION PASSED: 17 AYES, 0 NAYS, 0 ABSTENTIONS. *MS. OVERBECK-STEAD- AYE, MS. TODD- AYE, MR. COFFEY- AYE, MR. RUGG- AYE, MR. SMADBECK- AYE, MR. ALLEY- AYE, MR. FRIEDMAN- AYE, MR. MANTER- AYE, MS. RIZZO- AYE, MR. DILLON- AYE, MS. GREEN-BEACH- AYE, MR. MEINELT- AYE, MS. FULLER- AYE, MR. TAUS- AYE, MR. SMITH- AYE, MR. HAGERTY- AYE, MS. POTTER, AYE.*

MARTHA'S VINEYARD REGIONAL HIGH SCHOOL
School Building Committee
Tuesday, August 20, 2024 at 5:30 pm
MVRHS Library and ZOOM

Present: Sara Dingley, Allen Rugg, Dion Alley, Elsbeth Todd, Matt Coffey, Mark Friedman, Skipper Manter, Tracy Overbeck-Stead, Emma Green-Beach, Terry Meinelt, Jim Mahoney, Deborah Potter, Richie Smith, James Hagerty.

Staff: Sam Hart, Jason O'Donnell

Audience: Roxanne Ackerman (School Committee, arrived 5:40 pm), Aditya Modi (CHA, Inc.), Michael Owen (CHA Inc.), Beka El-Deiry (5:50), Louise Clough, Donna Bishop.

Welcome and Call to Order

The meeting began at 5:30. Mr. Alley welcomed everyone and thanked them for attending.

Approval of Minutes from June 20, 2024 and July 16, 2024

Mr. Alley called for a motion to approve the June 20, 2024 minutes. SARA DINGLEY MOVED TO APPROVE THE SCHOOL BUILDING COMMITTEE MEETING MINUTES OF JUNE 20, 2024; MARK FRIEDMAN SECONDED. MOTION PASSED: 11 AYES, 0 NAYS, 3 ABSTENTIONS. *MS. OVERBECK-STEAD- AYE, MS. TODD- AYE, MR. MAHONEY- AYE, MR. COFFEY- AYE, MR. RUGG- AYE, MR. ALLEY- AYE, MR. FRIEDMAN- AYE, MR. MANTER- AYE, MS. DINGLEY- AYE, MS. GREEN-BEACH- AYE, MR. MEINLT- AYE, MS. POTTER- ABSTAIN, MR. SMITH- ABSTAIN, MR. HAGERTY- ABSTAIN.*
Mr. Alley tabled the July 16, 2024 minutes until the next meeting.

Update on the Educational Working Group Sessions and Community Listening Sessions and 60 Day Look Ahead- Tappé and CHA, Inc.

Mr. Owen gave a brief update on the progress over the summer. He felt that things were progressing well and that we were in good shape with keeping on track processing invoices and with submission of the Preliminary Design Program (PDP) that is due to the Massachusetts School Building Authority (MSBA) in October. However, with no representation from Tappé Architects, Mr. Alley tabled the 60 day look ahead item until the September meeting.

Working Group Updates: Community Outreach- Sally Rizzo

Mr. Alley asked for an update from CHA, Inc., with Ms. Rizzo not in attendance. Mr. Owen began by highlighting that Tappé is working on launching the social media campaign and that they are very close to a launch date. He indicated that Chris Sharkey from Tappé was the lead on this initiative.

Dr. Smith said that Mr. Sharkey had interviewed several people in the community and from the high school administration for the upcoming podcast about the building project. He also stated that the 3 Educational Working Groups that Tappé led over the summer with their partner, New Vista Design, were very successful and yielded fruitful data that helped inform the Educational Program which is part of the PDP submission.

Ms. Todd stated that the listening sessions that were held in each town also went well over the summer. One good takeaway was to have a booth at the Agricultural Fair next year. The Committee agreed that having a booth dedicated to the building project at the Ag Fair in 2025 was a good idea.

In addition to the 12 episode podcast that Tappé was producing, an informational video is being finalized and would be released soon as well as an interview on WMVY Radio Sunday morning talk show in the coming months.

Discussion and Possible Vote on Formation of Finance Subcommittee

Mr. Alley stated that he would like to discuss the formation of a finance subcommittee that would be a formal subcommittee and would be required to adhere to all open-meeting laws as the larger School Building Committee (SBC). He then opened it up for discussion, including how large the committee should be, how regularly it should meet and what its responsibilities should be.

Ms. Stead agreed and thought that it was a good idea and the broader Committee agreed.

Mr. Friedman agreed, saying that he felt a smaller committee would help drill down on more granular financial questions even with the \$2 million feasibility study. He also suggested that a smaller group might have the flexibility to engage the island's town finance committees individually to provide updates and get input directly from the towns about the building project.

Mr. Smith agreed and felt that it was most important to have a liaison in the form of a smaller subcommittee that could directly talk with town accountants, administrators and finance committees as the project progresses.

Mr. Hagerty reinforced this point, arguing that towns will want to be regularly updated about the building project and be able to provide their perspective, saying that "towns will have limits" because they have capital project needs of their own that may impact this building

project. He said that it will be important to meet early and often with the towns [about the financing of the building project].

Ms. Dingley provided a summary of what the responsibilities of the subcommittee might be, as she heard them: 1) To be in regular contact with each town and; 2) To approve invoices and vote on them at the subcommittee level so that they do not need to be approved by the full SBC.

Mr. Rugg agreed, saying that in this case the subcommittee would have to meet monthly ahead of the full SBC so that the invoices are approved on time.

Mr. Alley agreed and suggested that the finance subcommittee consist of 7 members, all of whom are voting members on the SBC; 1 member from each town plus one high school administrator. He recommended that the subcommittee meet monthly, perhaps on the second week so that those meetings take place before the full SBC meetings which meet on the third Tuesday of each month. This would allow the newly formed subcommittee to be able to approve invoices in a timely manner and report anything new back to the full SBC.

Mr. Modi stated, that from the CHA Inc. perspective, a timeline where the finance subcommittee could meet monthly on the second week and then the full SBC could meet on the third week would be the best arrangement and help keep the project moving forward.

Mr. Owen concurred, saying that it will help a great deal because as the building project continues and especially after the PDP submission in October, the pace of the invoice submissions will begin to “pick up.”

Mr. Alley called for a motion to create a Finance Subcommittee of the School Building Committee consisting of 7 School Building Committee members who represent all 6 towns plus one school administrator. RICHARD SMITH MOVED TO APPROVE THE CREATION OF A FINANCE SUBCOMMITTEE OF THE SCHOOL BUILDING COMMITTEE CONSISTING OF 7 MEMBERS OF THE SCHOOL BUILDING COMMITTEE WHO REPRESENT ALL 6 TOWNS PLUS ONE SCHOOL ADMINISTRATOR; TERRY MEINELT SECONDED. MOTION PASSED: 14 AYES, 0 NAYS, 0 ABSTENTIONS. *MS. OVERBECK-STEAD- AYE, MS. TODD- AYE, MR. MAHONEY- AYE, MR. COFFEY- AYE, MR. RUGG- AYE, MR. ALLEY- AYE, MR. FRIEDMAN- AYE, MR. MANTER- AYE, MS. DINGLEY- AYE, MS. GREEN-BEACH- AYE, MR. MEINELT- AYE, MS. POTTER- AYE, MR. SMITH- AYE, MR. HAGERTY- AYE.*

Mr. Alley solicited volunteers from the SBC to sit on the newly formed Finance Subcommittee. Mr. Rugg agreed to represent Aquinnah, Mr. Dillon was selected to represent Chilmark from the SBC, Mr. Manter agreed to represent West Tisbury, James Hagery agreed to represent Edgartown, Deb Potter agreed to represent Oak Bluffs and Tracey Overbeck-Stead agreed to be the SBC representative to Tisbury. It was agreed to select Mr. Smith the school administrator representative.

RICHARD SMITH MOVED TO APPROVE THE CREATION OF A FINANCE SUBCOMMITTEE OF THE SCHOOL BUILDING COMMITTEE CONSISTING OF 7 MEMBERS OF THE SCHOOL BUILDING

COMMITTEE WHO REPRESENT ALL 6 TOWNS PLUS ONE SCHOOL ADMINISTRATOR; TERRY MEINELT SECONDED. A discussion followed about whether it would be better to have Mark Friedman be the school administrator on the Finance Subcommittee. The Committee agreed and a friendly amendment was made to vote Mr. Friedman onto the Finance Subcommittee instead of Mr. Smith. The amended motion read: TO APPROVE THE CREATION OF A FINANCE SUBCOMMITTEE OF THE SCHOOL BUILDING COMMITTEE CONSISTING OF 7 MEMBERS OF THE SCHOOL BUILDING COMMITTEE WHO REPRESENT ALL 6 TOWNS (ALLEN RUGG, BILLY DILLON, SKIPPER MANTER, TRACEY OVERBECK-STEAD, DEB POTTER AND JAMES HAGERTY) PLUS ONE SCHOOL ADMINISTRATOR (MARK FRIEDMAN). MOTION PASSED: 14 AYES, 0 NAYS, 0 ABSTENTIONS. *MS. OVERBECK-STEAD- AYE, MS. TODD- AYE, MR. MAHONEY- AYE, MR. COFFEY- AYE, MR. RUGG- AYE, MR. ALLEY- AYE, MR. FRIEDMAN- AYE, MR. MANTER- AYE, MS. DINGLEDY- AYE, MS. GREEN-BEACH- AYE, MR. MEINELT- AYE, MS. POTTER- AYE, MR. SMITH- AYE, MR. HAGERTY- AYE.*

Budget Update

Mr. Modi presented an update of the feasibility study budget. Mr. Friedman clarified a minor discrepancy in the feasibility study proforma that was sent to MSBA in April, 2024 and the final feasibility study budget that was approved. The initial proforma in that MSBA received included a \$500,000.00 budget line for the Owner's Project Manager (OPM), however the contract the school district was able to negotiate with CHA, Inc. came to \$499,719.00. This explains the discrepancy between the initial MSBA proforma and the negotiated contract that is in the most current budget.

Mr. Alley asked to see a monthly, side by side comparison of the budget before and after the total from the invoices has been removed. Therefore the full SBC can get a better idea of which invoices have been approved or not approved by the newly formed Finance Subcommittee.

Approval of Invoices

Mr. Friedman presented a spreadsheet which listed the current expenses and the invoices for approval. Mr. Alley asked for a motion to approve the invoices from CHA Inc., dated June 20, 2024, August 1, 2024 and July 10, 2024 for a total of \$93,650.00. ELSBETH TODD MOVED TO APPROVE THE INVOICES FROM CHA INC., DATED JUNE 20, 2024, AUGUST 1, 2024 AND JULY 10 2024 FOR A TOTAL OF \$93,650.00; SKIP MANTER SECONDED. MOTION PASSED: 13 AYES, 0 NAYS, 1 ABSTENTION. *MS. OVERBECK-STEAD- AYE, MS. TODD- AYE, MR. MAHONEY- AYE, MR. COFFEY- AYE, MR. RUGG- AYE, MR. ALLEY- AYE, MR. FRIEDMAN- AYE, MR. MANTER- AYE, MS. DINGLEDY- AYE, MS. GREEN-BEACH- AYE, MS. POTTER- AYE, MR. SMITH- AYE, MR. HAGERTY- AYE, MR. MEINELT- ABSTAIN.*

Topics Not Reasonably Anticipated

Ms. Dingley asked to be recognized in order to welcome two new members to the Committee, Jason O'Donnell and Donna Bishop, the new MVRHS Facilities Director and the Special Education Representative, respectively.

Mr. Hart informed the Committee that Mr. O'Donnell, along with Michael Watts and Beka El-Deiry as the new School Committee representative to the SBC and the Tisbury representative at-large respectively, will be voting members by the September meeting after the procedure to vote them onto the SBC by the School Committee has been completed.

Ms. Dingley also took time to recognize the work that was done over the summer regarding the Educational Program, which took a big effort from both heads of departments and school administrators. The Educational Program is an important part of the PDP submission, and the MVRHS document itself came out to be 72 pages and describes both the existing conditions of the educational program of the high school by each department as well as aspirational elements that would be needed in a renovated school.

Ms. El-Deiry was recognized and asked whether anyone from the high school SBC has spoken with officials and people close to the Tisbury School project that is nearing completion. She urged that the SBC reach out to Tisbury officials and teachers to learn about the strengths and challenges of that project to help inform the high school project.

Mr. Smith agreed, saying that there is a lot to glean from the Tisbury project that would help the SBC, especially in community outreach.

Mr. Hagerty suggested that members of the SBC tour the new Tisbury School when they get a chance.

Mr. Modi reminded the SBC that there is a Tisbury School open house on October 26th, 2024.

Mr. Alley said that he would like to convene a meeting at the Tisbury School after they are operational and ready to host us.

Public Comment

There were no comments from the public.

Adjournment

Mr. Alley asked for a motion to adjourn the meeting at 6:52 pm. SARA DINGLEY MOVED TO ADJOURN THE SCHOOL BUILDING COMMITTEE MEETING; ELSBETH TODD SECONDED.

MOTION PASSED: 14 AYES, 0 NAYS, 0 ABSTENTIONS. *MS. OVERBECK-STEAD- AYE, MS. TODD- AYE, MR. MAHONEY- AYE, MR. COFFEY- AYE, MR. RUGG- AYE, MR. ALLEY- AYE, MR. FRIEDMAN- AYE, MR. MANTER- AYE, MS. DINGLEY- AYE, MS. GREEN-BEACH- AYE, MR. MEINLT- AYE, MS. POTTER- AYE, MR. SMITH- AYE, MR. HAGERTY- AYE.*



Martha's Vineyard Regional High School
School Building Committee Meeting

Tuesday, September 17, 2024

5:30 PM

MVRHS Library and Zoom

[AGENDA LINK](#)

REVISED ON 9/13/24

- I. Call to Order
- II. Approval of Minutes from July 16th, 2024 and August 20th, 2024
- III. Update on Educational Working Group Sessions and Community Listening Sessions and 60 Day Look Ahead - Tappé and CHA, Inc.
- IV. Discussion on Borrowing Limits and Strategy to School Design**
- V. Discussion about Project Delivery Method: Design Bid Build or CM-at-Risk- Adi Modi
- VI. Working Group Updates: Community Outreach- Sally Rizzo
- VII. Finance Subcommittee Update - **Deb Potter**
- VIII. Budget Update- Mark Friedman and CHA, Inc.
- IX. Approval of Invoices- Mark Friedman
- X. Topics Not Reasonably Anticipated by the Chair
- XI. Public Comment
- XII. Adjournment

[Join Zoom Meeting](#)

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Meeting ID: 875 6614 9806

Passcode: 486243

One tap mobile

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+13052241968,,87566149806# US



**Martha's Vineyard Regional High School
School Building Committee Meeting**

Tuesday, October 15, 2024

5:30 PM

MVRHS Library and Zoom

[AGENDA LINK](#)

- I. Call to Order
- II. Discussion and Possible Vote to Approve Preliminary Design Program for Submission to the Massachusetts School Building Authority with the Possibility of Extending the Discussion a Second Meeting on Wednesday, October 16, 2024
- III. Topics Not Reasonably Anticipated by the Chair
- IV. There will be No Public Comment with deliberations ongoing
- V. Adjournment

[Join Zoom Meeting](#)

<https://mvyys.zoom.us/j/87566149806?pwd=3mT5qQbSocXQJODdmUrg8aDB2DdxXu.1>

Meeting ID: 875 6614 9806

Passcode: 486243

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+13052241968,,87566149806# US

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MARTHA'S VINEYARD REGIONAL HIGH SCHOOL
School Building Committee
Tuesday, October 15, 2024 at 5:30 pm
MVRHS Library and ZOOM

Present: Sara Dingley, Allen Rugg, Art Smadbeck, Beka El-Deiry, Grace Robinson, Dion Alley, Elsbeth Todd, Matt Coffey, Mark Friedman, Tracy Overbeck-Stead, Emma Green-Beach, Terry Meinelt, Jim Mahoney, Deborah Potter, Richard Smith, James Hagerty, Sally Rizzo, Donna Bishop, Billy Dillon, Michael Watts, Jason O'Donnell.

Staff: Sam Hart, Jack O'Malley

Audience: Chris Sharkey (Tappé Architects), Chris Blessen (Tappé Architects), Roxanne Ackerman (School Committee), Aditya Modi (CHA, Inc.), Michael Owen (CHA Inc.), Prajakta Patil (CHA, Inc.), Annalisa Motti (CHA, Inc.), Elaine Miller, Tony Peak, Louise Clough (Town of Tisbury Finance Advisory Committee), Nancy Gilfoy (Town of Tisbury Finance Advisory Committee), Louisa Hufstader (Vineyard Gazette), Daniel Greenman (MV Times), Mike Taus (Town of Oak Bluffs Finance Advisory Committee).

Welcome and Call to Order

The meeting began at 5:34. Mr. Alley welcomed everyone and thanked them for attending.

Discussion and Possible Vote to Approve Preliminary Design Program for Submission to the Massachusetts School Building Authority with the Possibility of Extending the Discussion a Second Meeting on Wednesday, October 16, 2024

Mr. Alley opened the discussion by stating that the purpose of the meeting was to approve for submission to the Massachusetts School Building Authority (MSBA) the Preliminary Design Program (PDP) binder. This vote is not to decide any one design but rather to approve a series of options that include a renovation, an addition-renovation and a new building. These options include cost models based on square footage totals extrapolated from the Educational Program. These options are still very high level and it will be in the next phase of the project that the Committee will begin to right size the project. This will allow the process to move forward into the Preferred Schematic Report (PSR) phase and keep the project on schedule.

Mr. Blessen began the discussion by reminding the Committee that the purpose of the meeting was to approve for submission to the MSBA the PDP binder. He stated that the Committee has a lot of options in the PDP binder and that most school districts don't get that

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many options stating that might both a “blessing and a curse” but that the Tappé team tried hard to turn over every rock to find a broad range of options. He summarized how most school districts approach submission of the PDP binder saying that some districts may remove some options from the binder based on their own considerations. He stressed that the cost models, as preliminary as they are, include large numbers and the way to reduce the size of those numbers is to “build less school” by reducing the amount of square footage. Mr. Blessen and Mr. Sharkey presented the options in the PBP binder. While the Committee has seen and had time to review the PDP binder, Mr. Blessen wanted to walk the Committee through the options.

After the presentation of options, the Committee discussed the PDP binder.

Mr. Alley asked for a motion to approve and submit the PDP binder to the MSBA. After discussion about the timeline of the construction phase of the project, a friendly amendment was made to approve the PDP binder with Addition/Renovation options 3,4 and 5 removed.

SALLY RIZZO MOVED TO APPROVE AND SUBMIT THE PDP BINDER AS AMENDED; MICHAEL WATTS SECONDED. MOTION PASSED: 18 AYES, 3 NAYS, 0 ABSTENTIONS. *MS. OVERBECK-STEAD-AYE, MR. MAHONEY-AYE, MR. COFFEY-AYE, MR. RUGG-AYE, MR. ALLEY-AYE, MS. DINGLEDY-AYE, MR. SMITH-AYE, MS. RIZZO-AYE, MR. DILLON-AYE, MS. EL-DEIRY-AYE, MR. WATTS-AYE, MS. BISHOP-AYE, MS. GREEN-BEACH-AYE, MS. TODD-AYE, MR. SMADBECK-AYE, MS. ROBINSON-AYE, MR. O'DONNELL-AYE, MR. MEINLT-AYE, MR. FRIEDMAN-NAY, MR. HAGERTY-NAY, MS. POTTER-NAY.*

Topics Not Reasonably Anticipated by the Chair

There were no topics discussed.

There will be no Public Comment with deliberations ongoing

Adjournment

Mr. Alley asked for a motion to adjourn the meeting at 8:18 pm. MICHAEL WATTS MOVED TO ADJOURN THE SCHOOL BUILDING COMMITTEE MEETING; ART SMADBECK SECONDED.

MOTION PASSED: 21 AYES, 0 NAYS, 0 ABSTENTIONS. *MS. OVERBECK-STEAD-AYE, MR. MAHONEY-AYE, MR. COFFEY-AYE, MR. RUGG-AYE, MR. ALLEY-AYE, MS. DINGLEDY-AYE, MR. SMITH-AYE, MS. RIZZO-AYE, MR. DILLON-AYE, MS. EL-DEIRY-AYE, MR. WATTS-AYE, MS. BISHOP-AYE, MS. GREEN-BEACH-AYE, MS. TODD-AYE, MR. SMADBECK-AYE, MS. ROBINSON-AYE, MR. O'DONNELL-AYE, MR. MEINLT-AYE, MR. FRIEDMAN-AYE, MR. HAGERTY-AYE, MS. POTTER-AYE.*

Martha's Vineyard Regional High School

Finance Sub Committee Charge- DRAFT

The Finance Subcommittee's responsibilities include:

1. Meet monthly and review project budget and invoices and recommend approval to the School Building Committee.
2. RFP/RFQ management: Review and approve procurement proposals for third party vendors such as Commissioning Agent, Testing Agent, and/or any amendments for all the vendors, etc.
3. Contingency management – Review and monitor the changes in Contingency balance and internal budget allocations.
4. Change order management – Review submitted and potential change orders and recommend approval to the School Building Committee. Ability to approve any Change Orders up to the limit of \$20,000 value and any Change Order greater than the \$20,000 value will require approval of the School Building Committee.