

MARTHA'S VINEYARD REGIONAL HIGH SCHOOL
Owner's Project Manager (OPM) Selection Committee
Thursday, August 3, 2023 at 9:30 am
MVRHS Principal's Office or ZOOM

Present: Sally Rizzo, Matt Coffey, Jim Mahoney, Mark Friedman, Mike Taus, Billy Dillon
Staff: Sam Hart

Welcome

The meeting began at 9:30. Mr. Hart welcomed everyone to the meeting, including its newest member, Billy Dillon. The committee thanked him for being able to join and for his support on this important project.

Draft Request For Services Review/ Edits/ Comments

Mr. Friedman began the discussion by reviewing with the committee the updated timeline for the Request For Services (RFS). The goal is to meet the Massachusetts School Building Authority's (MSBA) December 4th, 2023 Owner's Project Manager (OPM) Review Panel meeting in Boston. While working on the timeline, it was determined that a new deadline to send the draft RFS to the MSBA of August 24th, rather than August 31st, was necessary. This new deadline ensures that the respondents to the RFS have a full month, rather than just over 2 weeks. The committee felt that this time was necessary to receive the most thoughtful responses possible.

Mr. Friedman continued along the timeline and highlighted that with the new schedule they will likely begin to receive responses from firms in October and to plan their work schedules accordingly. If all goes according to this new timeline, the committee would likely have picked its top 3 firms by the first week of November. Mr. Hart and Mr. Friedman said they will reach out to the district's MSBA Project Coordinator, Allison Sullivan, to confirm that the revised timeline works for MSBA. Mr. Hart said he would upload this new timeline to the online folder.

Discussion followed on the "evaluation criteria" section of the RFS. Mr. Friedman introduced a rubric from Dennis-Yarmouth's MSBA project as an example for the committee to consider. A review of the evaluation criteria followed. It was agreed to add a 12th criterion asking for experience working for a *regional* school district. Criterion number 3 was amended to include experience with CM-At Risk Procurement methodology and criterion number 8 was revised to include more specific verbiage on the types of green building practices a firm has experience undertaking. Mr. Taus asked whether it was possible to deviate from the script of questions

from applicant to applicant. Mr. Friedman confirmed that all applicants must be asked the same questions during the interview process and that only clarifying questions are permissible.

After the RFS revisions were made, the committee agreed to send a status report to the larger School Building Committee to consider. Mr. Hart said he would have the answers to the committee's questions concerning the evaluation criteria from MSBA by next week's meeting.

Outstanding Items

There were no outstanding items.

Adjournment

JIM MAHONEY MOVED TO ADJOURN THE OPM SELECTION COMMITTEE MEETING AT 10:27 AM; MIKE TAUS SECONDED. MOTION PASSED UNANIMOUSLY: 6 AYES, 0 NAYS, 0 ABSTENTIONS. *MS. RIZZO- AYE, MR. COFFEY- AYE, MR. MAHONEY- AYE, MR. FRIEDMAN- AYE, MR. DILLON- AYE, MR. TAUS- AYE.*