

MARTHA'S VINEYARD REGIONAL HIGH SCHOOL
Owner's Project Manager (OPM) Selection Committee
Wednesday, July 26, 2023 at 9:30 am
MVRHS Principal's Office or ZOOM

Present: Sally Rizzo, Matt Coffey, Jim Mahoney, Mark Friedman, Mike Taus*
Staff: Sam Hart

*Mike Taus arrived at 9:45

Welcome

The meeting began at 9:30. It was the first meeting of the OPM Selection Committee. Mr. Hart, the MVRHS administrator who is helping lead the building project for the district, began the meeting by welcoming everyone and thanking them again for their participation on the OPM Selection Committee. He announced that Billy Dillon, who is not on the School Building Committee (SBC) but whose name was discussed as a potential candidate for the OPM Selection Committee because of his extensive experience in procurement and work on local municipal projects, has agreed to be part of the committee. His name was put forward at the July 12 meeting of the full SBC.

JIM MAHONEY MOVED TO APPROVE BILLY DILLON TO BECOME A MEMBER OF THE OPM SELECTION COMMITTEE; SALLY RIZZO SECONDED; MOTION PASSED UNANIMOUSLY: 4 AYES, 0 NAYS, 0 ABSTENTIONS. MS. RIZZO- AYE, MR. COFFEY- AYE, MR. MAHONEY- AYE, MR. FRIEDMAN- AYE.

Timeline and Schedule

It was agreed by the committee that it would meet weekly until the Request For Services (RFS) for an OPM has been published, after which point they would decide whether to meet less or more frequently up until the December 4th Massachusetts School Building Authority (MSBA) OPM Review Panel in Boston. The committee agreed to meet Thursdays at 9:30 am either in person at the high school principal's office or on ZOOM. Mr. Hart said that he would draft an agenda for next week's meeting and circulate it among the committee.

In order to meet the School Building Committee's agreed upon date of December 4th for the MSBA's OPM Review Panel in Boston, the committee discussed an internal deadline of August 31st, 2023 to send the draft Request for Proposal (RFS) to the MSBA for their review. Mr. Friedman listed the steps for publication of the RFS in the Central Register, CommBiz, MVRHS website and local papers. Assuming that the

MSBA approves our draft, we would look to publish ideally in late September or early October.

Mr. Hart asked the committee how they would like to organize its materials. It was agreed that Mr. Hart would set up a google docs folder to store all of the documents, including the draft RFS, and share it with the committee by next week.

Discussion of procurement followed. It was suggested by Mr. Mahoney that it would be helpful to see successful applications as a guide. Mr. Friedman said that he would reach out to other districts. Mr. Taus questioned at what point does this committee go to the larger School Building Committee with updates? When will we need their approval on aspects of the RFS process? Mr. Hart suggested that it would be important to update the School Committee as well. Mr. Friedman said that he would check with the district's counsel to ensure that they are moving ahead in full compliance with the law and in the most transparent way possible.

Mr. Friedman said he would work on a more concrete deadline and post it to the folder for everyone in the committee by next week. Mr. Friedman urged committee members to review the selection criteria part of the RFS and consider what, if any criteria, they would wish to add before next meeting. Mr. Friedman suggested that adding verbiage about experience working in a regional school setting might be beneficial.

Adjournment

JIM MAHONEY MOVED TO ADJOURN THE OPM SELECTION COMMITTEE MEETING AT 10:12AM; SALLY RIZZO SECONDED. MOTION PASSED UNANIMOUSLY: 5 AYES, 0 NAYS, 0 ABSTENTIONS. *MS. RIZZO- AYE, MR. COFFEY- AYE, MR. MAHONEY- AYE, MR. FRIEDMAN- AYE, MR. TAUS- AYE.*